

7. REPORTS

7.1. Police/PCSO/Neighbourhood Watch. Monthly Rural Essex police reports & weekly Neighbourhood Watch newsletters are on the website <https://www.castlehedingham.org/community/neighbourhood-watch/>
Graffiti at Village Park crime ref. **42/61810/24**. The clerk is awaiting a call back from the police officer assigned to the case.

7.2. Essex CC report – Cllr Schwier apologised for absence. His email updates are shared on <https://www.castlehedingham.org/latest-news/>

7.3. Braintree DC report – None

8. PLANNING

Braintree District Local Plan Review

Parish Councils are being asked for ideas, issues or suggestions to be considered as BDC updates the Local Plan looking forward to 2041. This could include housing, employment, green spaces, transportation, infrastructure or any other aspect of the community. *Comment due 16th August*

Action: Agenda item for August meeting. Castle Hedingham residents are welcome to submit their views to the Parish Council via castlehedinghamparishclerk@gmail.com by Monday 5th August, or attend the Parish Council meeting on 12th August and speak for up to 3 minutes in the public forum.

Great Bardfield (Essex) Neighbourhood Plan - Pre-Submission Consultation (Regulation 14)

Pre-Submission Consultation

Support agreed for the plan

Applications received:

24/01190/FUL Retention of 4No. Air-conditioning units on side elevation of barn

Workshop On Land South Of Rosemary Farm Rosemary Lane

Comment in line with noise mitigation recommendations by Planning Inspectorate. If air conditioning units are approved, request condition that all doors and windows should be closed when the workshop is operational.

Applications determined

24/00943/PLD Application for Certificate of Lawfulness for a proposed development - Conversion of existing roofspace into habitable area, including the installation of rooflights and windows.

8 Castle Close CO9 3DH

Application PERMITTED

24/00999/NMA Non-Material Amendment to permission 23/00276/HH granted 29/03/2023 for Erection of detached cartlodge. Amendment would allow change of external materials to match roof materials with proposed solar panels.

Rosemary Barn Rushley Green CO9 3AJ

Application REFUSED

9. FINANCE

9.1. The monthly payments were approved for authorisation by two Councillors. The monthly bank reconciliations were checked and signed by Cllr Deeks – see *Appendix 1: Financial Report*

Proposed: Cllr Foulkes

Seconded: Cllr Doe

Agreed unanimously

9.2. EALC Website Accessibility training for the clerk at the cost of £60 + VAT was approved. This is subject to a bursary of 75% of the training cost making £12.50. The bursary application form was signed.

9.3. Cancellation of the Invoco portable telephone number contract from August 2024 was approved. This was used for volunteers during Covid lockdowns at a cost of £1.10/month but is no longer needed.

9.4. It was agreed to submit a BDC Councillors Community Grant application for dog waste bag dispensers. The dispensers will be attached to dog waste bins, and different types were discussed. It was agreed that a sustainable UK made version was the best option. Application to be submitted to Cllrs Beavis and Taylor

10. PUBLIC TOILETS

10.1. Door replacement: No quotes for repair work to Public Toilets baby change door and maintenance cupboard door have been received. **Action:** The clerk will seek alternative quotes for the work. Agenda item for August meeting

11. CASTLE HEDINGHAM CLUB & VILLAGE HALL

11.1. Roof repair: Following a meeting at the hall with the roofer, additional work to stop damp at the Village Hall disabled toilet was approved. He aims to commence the roof repair work on Monday 15th July.

11.2. The Village Hall Treasurer's Report June 2024 was noted, with thanks to the Village Hall committee for keeping the Parish Council informed

12. VILLAGE PARK & COMMUNITY ALLOTMENT

12.1. Community Allotment: A financial report and grant funding update had been circulated to Councillors. New tools for the Community Orchard had been purchased in line with the grant budget. A total £1,529.44 capital funding remains from the two BDC Shared Prosperity Fund grants. A further £344.59 remains of the £500 revenue funding – this is to be used for community engagement activities.

Action: To agree with Community Allotment group the priorities for the remainder of the grant funding.

12.2. Community Allotment progress report. Cllr Deeks reported that after a wet early season, harvest is now being taken weekly to the Village Shop. Volunteer feedback on the benefit to their enjoyment and wellbeing is excellent, with many regular park visitors also stopping by for a chat when they are working. The Community Allotment website page has been updated, with a photo slideshow added

12.3. S106 funding of £2,623.21 is held by Braintree District Council for actions on the 2024 Potential Open Space Improvements (POSI) plan. It was noted that BDC did not include the rewilding land at New Park on the updated plan, ignoring the Parish Council's 2024 submission. Therefore this money can only be spent on the Village Park. **Action:** Councillors to consider options. Agenda item for future meeting.

13. MAGNA CARTA BARONS ASSOCIATION

A celebration in 2025 of the re-issue of Magna Carta in 1225 by Henry III was considered. This was the final form of Magna Carta confirmed and enshrined in English law, with 47 clauses instead of the original 63. It was agreed that since 2025 is not only the anniversary of the end of WWII but also the Centenary of the Royal British Legion, efforts should be concentrated on those events. **Action:** Clerk to respond to Magna Carta Barons, and identify key dates for national celebrations of the end of WWII

14. REWILDING NEW PARK

The Heritage & Environment website page at www.castlehedingham.org has been updated, with a rewilding report from a recent visit by Cllr Dover and a carousel of photos for residents to make contributions. All visitors to the site are welcome to send observations and photos to castlehedinghamparishclerk@gmail.com for inclusion on the website. De Vere Primary has been invited to share feedback from their regular visits.

15. CORRESPONDENCE TO NOTE:

- **Essex Cycling Strategy:** Essex County Council Public Consultation closed 7th July. Information at <https://letstalkessexsustainabletravel.co.uk/essex-cycling-strategy>
- **Passenger Transport:** Cllr Doe will attend the online meeting on Monday 15th July 10-12noon. She will raise questions about the absence of a choice of bus services and DaRT in Castle Hedingham

16. AGENDA ITEMS FOR NEXT MEETING

- **Cemetery fees review:** The last review was carried out in February 2023
- **BDC Local Plan Review:** To agree the Parish Council response (see item 8 Planning)
- **2025 Events:** Initial consideration of scheduling events to commemorate the end of WWII

17. NEXT MEETING:

Monday 12th August 2024	7.30pm	Ordinary Parish Council	Castle Hedingham Club
-------------------------	--------	-------------------------	-----------------------

The meeting closed at 8.35pm

SIGNED (CHAIRMAN)

DATE

Appendix 1: Financial Report

PAYMENTS AND RECEIPTS FOR AUTHORISATION JULY 2024

Jul-24	Payments in Month	Details	Amount
	Npower	Electricity Street lights	£0.00
DD	Octopus Energy	Electricity Toilets	£0.00
DD	Invoco (GOCARDLESS)	Portable telephone number (last payment)	£1.32
DD	Peoples Partnership	Peoples Pension	TBC
DD	Wave	Water Cemetery	£19.27
DD	Wave	Water Toilets	£111.24
B/P	E C Waters	Home as Office	£75.00
B/P	E C Waters	Office Expenses June 10th - July 8th	£19.09
B/P	Staff	Salaries	TBC
B/P	HMRC	Tax/NI June month 3	TBC
B/P	CH Club	July meeting	£20.00
B/P	BDC	Rates, Pump House	£5.00
B/P	Hedingham Parish Mag	Community Allotment	£90.00
B/P	Clerk expenses: Tinyyo Ltd	Community Allotment Donation boxes	£24.49
B/P	Community Heartbeat Trust	Defibrillator Pads	£194.34
B/P	Darkins	Community Allotment tools	£240.95
B/P	M D Landscapes	Grass cutting June	£1,202.40
B/P	Ernest Doe Sudbury	Community Allotment equipment	£295.00
B/P	EALC	Website accessibility CW	£60.00
TOTAL in month			£2,358.10

Jul-24	Receipts in Month	Details	Amount
	None		
TOTAL in month			£0.00

Accounts balances at 8th July 2024

		Interest 2024-25
Unity Trust Current account	£8,268.86	N/A
Unity Trust Deposit account 2.75%	£20,972.91	£111.39
Cambridge & Counties 95 day notice 4.50%	£37,626.53	£1,551.00

TOTAL RESERVES £66,868.30

Of which:

Historic Village Centre infrastructure reserve	£18,370.40
Community Projects reserve	£8,500.00
Public Toilet reserve	£5,000.00
Community Allotment grants 1 & 2 BDC	£2,431.07
Community Allotment donation Parochial Charities	£0.00

GENERAL RESERVE (50% of precept is advised) £32,566.83

S106 funding remaining at BDC (until 31.5.2030) £2,623.21

RECONCILED PAYMENTS AND RECEIPTS JUNE 2024

Jun-24	Payments in Month	Details	Amount
	Npower	Electricity Street lights	£0.00
DD	Octopus Energy	Electricity Toilets	£0.00
DD	Invoco (GOCARDLESS)	Portable telephone number	£1.32
DD	Peoples Partnership	Peoples Pension	£0.00
B/P	E C Waters	Home as Office	£75.00
B/P	E C Waters	Office Expenses May 13th-June 10th	£24.19
B/P	Tony Devenish	Fuel for mower	£27.61
B/P	Staff	Salaries	£2,005.26
B/P	HMRC	Tax/NI May month 2	£204.44
B/P	CH Club	June meeting	£20.00
B/P	BDC	Rates, Pump House	£5.00
B/P	Tracy Finch	Catering, Annual Parish Assembly	£112.50
B/P	Hedingham Castle	Lease Village Park	£250.00
B/P	Hedingham Castle	Lease Memorial Hall	£1.00
B/P	M D Landscapes	Grass cutting May	£1,202.40
B/P	Playsafety	ROSPA inspection	£93.60
	Unity Trust Bank	Service Charge	£18.00
TOTAL in month			£4,040.32

Jun-24	Receipts in Month	Details	Amount
04-Jun	HMRC	VAT Reclaim	£2,083.28
TOTAL in month			£2,083.28