



## Castle Hedingham Parish Council

Claire Waters, Parish Clerk

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### NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend an Ordinary Meeting of Castle Hedingham Parish Council on **Monday 14<sup>th</sup> October 2024 at 7.45pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

*Clerk to the Council*

Date: 7<sup>th</sup> October 2024

*The public and the press are cordially invited to attend*

### AGENDA

#### 1. APOLOGIES FOR ABSENCE

#### 2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the Ordinary Meeting on 9th September 2024

#### 3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

#### 4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution

#### 5. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

**5.1 Website & email address changes:** To note completion and launch of the new Castle Hedingham Parish Council website at [www.castlehedingham-pc.gov.uk](http://www.castlehedingham-pc.gov.uk). The new contact email for the Parish Council is [clerk@castlehedingham-pc.gov.uk](mailto:clerk@castlehedingham-pc.gov.uk). Councillors also have new [castlehedingham-pc.gov.uk](http://castlehedingham-pc.gov.uk) email addresses.

**5.2 Dog waste bag dispensers:** 8 dispensers have been installed at key locations, with 4 more in reserve.

#### 6. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report

**6.1 Farm traffic:** To consider resident concerns raised about the increasing size of farm traffic, its impact on residential roads and contribution to blocked drains

**6.2 Public Rights of Way:** To organise a working group to assess the viability of a Parish Paths Partnership agreement with Essex PROW to manage the footpaths in the parish.

**6.3 New Park:** To note resident reports of further parking on the pavement and on the grass rewilding area.

#### 7. REPORTS

**7.1** Police/Neighbourhood Watch. <https://castlehedingham-pc.gov.uk/neighbourhood-watch-police/>

**7.2** Essex CC report – Cllr Schwier's updates are at <https://castlehedingham-pc.gov.uk/category/news/>

**7.3** Braintree DC reports – including any Wethersfield Airfield updates.

#### 8. PLANNING

*Applications received:*

**24/01790/FUL** Proposed fencing and landscaping works  
De Vere Primary School Kirby Hall Road CO9 3EA

*Comment due 16<sup>th</sup> October*

**24/01333/FUL** Retention of two storage containers  
Land South Of Rosemary Farm Rosemary Lane

*Comment due 16<sup>th</sup> October*

**24/01945/LBC** Removal of sand and cement render on front and side elevation and replacement with lime render, including the repair or replacement of timbers where necessary, installation of a treated and breathable membrane and lambs wool insulation.

38 St James Street CO9 3EW

*Comment due 22nd October*

**24/02010/TPOCON** Notice of intent to carry out works to trees in a Conservation Area: 1 No. Beech Tree in the front garden to be reduced to previous points

Birch House 3 Castle Lane CO9 3DL

*Comment due 14th October*

**24/01824/TPOCON** Notice of intent to carry out works to trees in a Conservation Area - Crown reduction of 1 no. Ailanthus altissima by reducing height by 5m and reducing the spread of the tree by 3m due to safety concerns regarding a brittle tree

40 Queen Street CO9 3HA

*Comment due 24th October*

*Applications determined*

**24/01473/FUL** Continued use of land and the stationing of a static caravan for occupation by site manager.

Barrells Meadow Kirby Hall Road CO9 3EA

*Application REFUSED*

**24/01548/LBC & 24/01547/FUL** Proposed change of use from commercial (E(c)(ii) to 1 No. dwellinghouse (C3) including internal alterations & repairs to first floor windows.

3 King Street CO9 3ER

*Application PERMITTED*

**8.1 Neighbourhood Plan Consultations:** To note that as a Statutory Consultee, the Parish Council has been invited to comment on Earls Colne Neighbourhood Plan Regulation 16 Public Consultation by 15<sup>th</sup> November and Finchingfield/Wethersfield joint Neighbourhood Plan Regulation 14 Public Consultation by 22<sup>nd</sup> November. All documents and link to comment at <https://www.braintree.gov.uk/policyconsultation>

## 9. FINANCE

**9.1** The monthly payments to be approved for authorisation and monthly bank reconciliations checked

**9.2** Budget update: To review annual performance against budget in preparation for 2025 budget

## 10. BDC POTENTIAL OPEN SPACES IMPROVEMENT PLAN

To note request for the annual update of this plan which determines how S106 funds are spent in the parish. Updates are requested by 25<sup>th</sup> January 2025. The document can be found at

<https://www.braintree.gov.uk/directory-record/1060313/open-spaces-action-plan>

## 11. VILLAGE PARK AND COMMUNITY ALLOTMENT

**11.1 S106 funding:** To confirm Village Park improvements for the POSI plan update (item 10)

**11.2 Community Allotment:** To note priorities discussed for the remainder of the BDC grant funding

**11.3 Community Orchard:** To plan clearance of brambles and assessment of fruiting trees.

## 12. CORRESPONDENCE TO NOTE: -

Invitation to Royal British Legion Branch Centenary Evening, 2<sup>nd</sup> December 2024 at Castle Hedingham Club

## 13. AGENDA ITEMS FOR NEXT MEETING

## 14. NEXT MEETINGS

<b>Monday 11<sup>th</sup> November 2024</b>	<b>7.45pm</b>	<b>Ordinary Parish Council</b>	<b>Castle Hedingham Club</b>
<b>Monday 13<sup>th</sup> January 2024</b>	<b>7.45pm</b>	<b>Ordinary Parish Council</b>	<b>Castle Hedingham Club</b>

<b>Councillors:</b>	Cllr Julia Allen	Cllr Andy Deeks	Cllr Penny Doe
	Cllr Will Dover	Cllr Beverlee Foulkes	Cllr Stuart Mowle
	Cllr Andy Smith	Cllr Garry Southgate	Cllr Jessica Westrop

Copy to: **County Councillor:** Cllr Peter Schwier

**District Councillors:** Cllr J Beavis Cllr W Taylor