



Parish of Castle Heddingham

Claire Waters (Parish Clerk)

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NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Castle Heddingham Parish Council on **Monday 13th November 2023 at 7.30pm at Castle Heddingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed:

Claire Waters

Clerk to the Council

Date: 6th November 2023

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting of Monday 9th October 2023

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution

5. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

6. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report

6.1. Footpath 25 Scotch Pasture: Planning Inspectorate inquiry to be held at 10.00am on Tuesday 5th March 2024, at Gosfield Village Hall (Maurice Rowson Hall), Church Road, Gosfield, Essex CO9 1TL. To agree actions to be taken in preparation for the Parish Council to be represented at the inquiry.

6.2. Footpath 38 New Park to Sheepcot Rd: To note resident complaint and actions taken.

6.3. Footpath 19 & Delvyns Lane verge: To note waymarker signs to be replaced and special verge cut.

7. REPORTS

7.1. Police/PCSO/Neighbourhood Watch.

7.2. Essex CC report

7.3. Braintree DC reports- to include Wethersfield Airfield and Braintree Community Engagement updates

8. PLANNING

Applications received:

23/02552/HH Erection of single storey rear extension

27 Nunnery Street CO9 3DN

Comment due 27th November

Planning appeal:

APP/Z1510/W/23/3321252 Retrospective change of use from agricultural to commercial B2 use for the purposes of vintage vehicle and vintage agricultural machinery repairs and workshop

Workshop on Land South of Rosemary Farm, Rosemary Lane

Comment due 14th November

Comments to be made online at <http://acp.planninginspectorate.gov.uk/>. If you do not have access to the internet, address comments to: The Planning Inspectorate, Team East 1, Room 3B, Temple Quay House, 2 The Square Bristol BS1 6PN quoting the appeal reference number.

Applications determined

23/02478/AGR Erection of New machinery store adjoining existing agricultural building: Submission of details following Prior Approval Required (23/02215/AGR)

Rushley Green Farm Rushley Green CO9 3AH

Prior Approval Given

23/01983/LBC Re paint exterior of property including front door and side gates, leaving all beams exposed
Blue Boar House 24 St James Street CO9 3EW

Application PERMITTED

23/02431/TPOCON Notice of intent to carry out works to trees in a Conservation Area: Removal of Walnut tree as it is growing through the building

4 Falcon Square CO9 3BT

Application PERMITTED

9. FINANCE

9.1. The monthly payments to be approved for authorisation and monthly bank reconciliations checked

9.2. Budget 2024-25: to review 2023-24 budget progress in preparation for January budget meeting

10. COMMUNITY ALLOTMENT

10.1. To note successful £3,500 Community Gardens and Open Spaces grant application.

10.2. To approve initial spending in line with the terms of the grant application.

10.3. To approve further actions to increase participation in the Community Allotment project.

10.4. To agree a meeting date with the Village Park group.

11. PROPOSAL - YOUTH CLUB - CASTLE HEDINGHAM

To respond to a proposal for a weekly Youth Club to be held at Castle Hedingham Club

12. PAY REVIEW 2023-2024

12.1. To resolve for the item to be held in closed session due to confidential staff matters

12.2. To approve the delayed pay review for 2023-2024 in line with the NJC local government pay scales

13. CORRESPONDENCE TO NOTE

- **CH Village Hall committee** - Monthly accounts are now being shared with the Parish Clerk and Cllr Deeks as Village Hall Committee representative. A joint working group meeting with Parish Council, Hall & Club representatives is being planned for early in the New Year.

14. AGENDA ITEMS FOR NEXT MEETING

- **Budget and Precept** to be set for the 2024-2025 financial year
- **BDC Potential Open Space Improvements plan** (formerly Open Spaces Action Plan). Updates due by 26th January 2024

15. NEXT MEETING:

NO MEETING IN DECEMBER			
Monday 8th January 2024	7.30pm	Ordinary Parish Council	Castle Hedingham Club

Councillors:	Cllr Julia Allen	Cllr Andy Deeks	Cllr Penny Doe
	Cllr Will Dover	Cllr Beverlee Foulkes	Cllr Stuart Mowle
	Cllr Andy Smith	Cllr Garry Southgate	Cllr Jessica Westrop

Copy to: **County Councillor:** Cllr Peter Schwier
District Councillors: Cllr J Beavis Cllr W Taylor
Essex Police PC James Draper
Neighbourhood Watch VACANT