



Parish of Castle Hedingham

Claire Waters (Parish Clerk)

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NOTICE OF MEETING

Dear Councillor: You are summoned to attend an Ordinary Meeting of Castle Hedingham Parish Council on **Monday 8th July 2024 at 7.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 1st July 2024

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the Ordinary Meeting on 10th June 2024

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution

5. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

5.1. St James Fair at the Village Park: Saturday 27th July 2pm-5pm. Update and further actions needed

5.2. Essex Village of the Year: We have won a prize! To be awarded Wednesday July 3rd at RCCE AGM

5.3. De Vere Primary: Request to publish World Environment and World Ocean Day student posters on the Parish Council noticeboard at the Memorial Hall, with the competition winner at Kirby Hall Rd noticeboard

5.4. Essex Forest Initiative: Request from De Vere Primary to consider any Parish Council land available for tree planting <https://www.essex.gov.uk/essex-forest-initiative>. These would be small whips.

6. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report

6.1. Station Rd bridge: Update on bridge works following unauthorised removal of safety barriers 30th June

6.2. FP 24 Rushley Green: Bridge repair needed, reported to Essex PROW ref. no 2928424

7. REPORTS

7.1. Police/PCSO/Neighbourhood Watch. Graffiti at the Village Park - police update. If anyone has information, please report it under **crime ref. 42/61810/24**

7.2. Essex CC report

7.3. Braintree DC reports

8. PLANNING

Great Bardfield (Essex) Neighbourhood Plan - Pre-Submission Consultation (Regulation 14)

Pre-Submission Consultation

Comment due 2nd August

Applications received:

24/01190/FUL Retention of 4No. Air-conditioning units on side elevation of barn

Workshop On Land South Of Rosemary Farm Rosemary Lane

Comment due 8th July,

extended to 10th July 2024 to enable the Parish Council to comment following the July meeting.

Applications determined

24/00943/PLD Application for Certificate of Lawfulness for a proposed development - Conversion of existing roofspace into habitable area, including the installation of rooflights and windows.

8 Castle Close CO9 3DH

Application PERMITTED

24/00999/NMA Non-Material Amendment to permission 23/00276/HH granted 29/03/2023 for Erection of detached cartlodge. Amendment would allow change of external materials

Rosemary Barn Rushley Green CO9 3AJ

Application REFUSED

9. FINANCE

9.1. The monthly payments to be approved for authorisation and monthly bank reconciliations checked

9.2. To approve EALC Website Accessibility training for the clerk at the cost of £12.50 + VAT

9.3. To approve the cancellation of the Invoco portable telephone number contract from August 2024

10. PUBLIC TOILETS

10.1. Door replacement: To consider any quotes received for replacement of baby change & maintenance cupboard doors

11. CASTLE HEDINGHAM CLUB & VILLAGE HALL

11.1. Roof repair: Update on roof work and additional work to stop damp at Village Hall disabled toilet

11.2. To note receipt of Village Hall Treasurer's Report June 2024

12. VILLAGE PARK & COMMUNITY ALLOTMENT

12.1. Community Allotment: Financial report and grant funding update

12.2. Community Allotment progress report

12.3. To consider use of £2,623.21 S106 funding for actions on the current Open Spaces Action Plan

13. MAGNA CARTA BARONS ASSOCIATION

To consider suggestion of a celebration in 2025 of the re-issue of Magna Carta in 1225 by Henry III, the final form confirmed and enshrined in English law, with 47 clauses instead of the original 63.

14. REWILDING NEW PARK

14.1. To note updated Heritage & Environment website page at www.castlehedingham.org, with rewilding report from a recent visit by Cllr Dover and a carousel of photos for residents to make contributions

15. CORRESPONDENCE TO NOTE:

- **Essex County Council:** Public Consultation on draft Essex Cycling Strategy closes 7th July. Survey at <https://letstalkessexsustainabletravel.co.uk/essex-cycling-strategy>

16. AGENDA ITEMS FOR NEXT MEETING

- **Cemetery fees review:** Last review carried out February 2023

17. NEXT MEETINGS

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| Monday 12th August 2024 | 7.30pm | Ordinary Parish Council | Castle Hedingham Club |
| Monday 9th September 2024 | 7.30pm | Ordinary Parish Council | Castle Hedingham Club |

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| Councillors: | Cllr Julia Allen | Cllr Andy Deeks | Cllr Penny Doe |
| | Cllr Will Dover | Cllr Beverlee Foulkes | Cllr Stuart Mowle |
| | Cllr Andy Smith | Cllr Garry Southgate | Cllr Jessica Westrop |

Copy to: **County Councillor:** Cllr Peter Schwier
District Councillors: Cllr J Beavis Cllr W Taylor
Essex Police PC James Draper
Neighbourhood Watch VACANT