



Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)
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NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 13th February 2023 at 7.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 7th February 2023

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting of 9th January 2023.

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

5. PROGRESS CHECK:

Village maintenance issues and update on actions from last meeting

5.1. Parish Council website and Facebook page: Update on progress and further actions needed to improve communication with residents. The new Parish Council website is due to be launched before June 2023

5.2. Parish Council noticeboard: Update on possible relocation to St James Street village centre.

5.3. Tennis Club wall: To consider request for the Parish Council to adopt the St James Street wall

6. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report.

6.1. Road Closure: To note the intended closure of Queen Street, due to commence on 19th February 2023 for 22 days, please see <https://one.network/?tm=132081644>. The closure is required for the safety of the public and workforce while Openreach undertakes duct laying

6.2. Drainage issues: To note Highways work at Lucas Lane and debris clearance by Village Maintenance.

6.3. 20s Plenty campaign: To decide on further action needed in this campaign for 20mph as the default speed limit for any areas across Essex (and nationally) where pedestrians mix with traffic.

7. REPORTS

7.1. Police/PCSO/Neighbourhood Watch.

7.2. Essex CC report

7.3. Braintree DC reports

8. PLANNING

Applications received:

23/00132/LBC Conversion of a downstairs room (formerly a kitchen) into a bathroom. Building of a partition wall with doorway to enclose the room and installation of extractor fan

21 Queen Street CO9 3HA

Comment due 20th February

23/00276/HH Erection of detached cartlodge.
Rosemary Barn Rushley Green CO9 3AJ

Comment due 7th March

Applications received: decision to be ratified

23/00002/TPOCON Notice of intent to carry out works to trees in a Conservation Area: 1 x Apple Tree 1m reduction
6 Crown Street 3DB

No objections

Applications determined

22/02556/FUL Provision of manège
The Warren Kirby Hall Road CO9 3EB

Application PERMITTED

9. FINANCE

9.1. The monthly payments to be approved for authorisation by two Councillors

9.2. Cemetery Fees review: To consider any fee increases needed since the last review in April 2020

10. COMMUNITY ALLOTMENT

10.1. To note arrangements for recruitment of volunteers

10.2. To adopt Lone Worker Policy in respect of Community Allotment and other Parish Council functions

10.3. To note the Community Allotment Risk Assessment, to be regularly updated as the project progresses

11. REWILDING NEW PARK

11.1. To approve signing of work agreement with the Essex Wildlife Trust

11.2. Update on plans for initial site meeting with Essex Wildlife Trust and BDC representatives

12. CASTLE HEDINGHAM VILLAGE HALL

12.1. To note change of Village Hall Committee chairman and new trustees

12.2. To note damp area at front entrance and suggestion of window replacement project, and decide on further actions needed.

12.3. To consider relocation of disabled parking space at the Memorial Hall, and signage/markings needed.

13. CORONATION EVENTS MAY 2023

Update on Coronation weekend events and consideration of any Parish Council support needed

14. CORRESPONDENCE TO NOTE

None

15. AGENDA ITEMS FOR NEXT MEETING

16. NEXT MEETINGS:

Monday 13th March 2023	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 17th April 2023	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Thursday 27th April 2023	7.30pm	ANNUAL PARISH ASSEMBLY	Castle Hedingham Village Hall
Thursday 4th May 2023		DISTRICT AND PARISH COUNCIL ELECTIONS	
Monday 15th May 2023	7.30pm	Annual Parish Council	Castle Hedingham Club

Councillors: Cllr Penny Doe Cllr Will Dover Cllr Phil Gransden
 Cllr Charlie Jordan Cllr Andy Smith Cllr Garry Southgate
 Cllr Jill Toocaram Cllr Mary Veater Cllr Jessica Westrop

Copy to: **County Councillor:** Cllr Peter Schwier
District Councillors: Cllr J Beavis Cllr H Johnson
Essex Police PC James Draper
Neighbourhood Watch VACANT