



Parish of Castle Hedingham
Mrs Claire Waters (Parish Clerk)
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**MINUTES OF A MEETING OF CASTLE HEDINGHAM PARISH COUNCIL,
HELD ON MONDAY 12th SEPTEMBER 2022, 7.00PM AT CASTLE HEDINGHAM CLUB**

Present: Cllrs Bayes, Dover, Gransden, Jordan, Southgate, Toocaram, Veater, Westrop.

In the Chair: Cllr Southgate

Clerk: Absent due to illness

Also Present: None

1. APOLOGIES FOR ABSENCE

Cllr Doe gave apologies for absence.

2. MEETING ADJOURNED

Following the death of her late Majesty Queen Elizabeth II, the Chairman adjourned the meeting during the period of National Mourning, and paid tribute with affection and gratitude to the lifetime of service given by our longest reigning Monarch.

3. NEXT MEETING

Monday 17th October	7.00pm	Ordinary Parish Council	Castle Hedingham Club
Monday 14th November	7.30pm	Ordinary Parish Council	Castle Hedingham Club

The meeting closed at 7.05pm

SIGNED
(CHAIRMAN)

DATE

Appendix 1: Financial Report September 2022

Sep-22	Payments in Month	Details	Amount
DD	Eon	Electricity New Park	NIL
DD	Bulb	Electricity Toilets	£16.52
DD	Invoco (GOCARDLESS)	Portable telephone number	£1.32
DD	B&CE Holdings	Peoples Pension	£74.03
DD	Wave	Water Toilets	£62.56
DD	Wave	Water Cemetery	£11.21
B/P	Staff	Salaries	£1,629.16
B/P	HMRC	Tax/NI August month 5	£106.74
B/P	E C Waters	Home as Office September	£75.00
B/P	E C Waters	Clerk Expenses Aug 8th to Sept 14th	£33.80
B/P	A&J Lighting	Monthly Charge August	£11.40
B/P	CH Club	September meeting	£20.00
B/P	BDC	Rates Pump House Acc:0600015030	£5.00
B/P	M D Landscapes	Grass cutting August & Churchyard work	£1,261.20
B/P	Graham Nicholl	Tree work, St Nicholas	£575.00
B/P	Heddinghams Parish Magazine	Cost of pages April to September 22	£320.58
B/P	Smith of Derby	Annual Service and fault St Nicholas Clock	£352.80
B/P	Janitorial Direct	Toilet Rolls	£137.95
B/P	Cllr G Southgate	Book of Condolence	£25.98
	Unity Trust Bank	Service Charge	£18.00
TOTAL in month			£4,738.25

Sep-22	Receipts in Month	Details	Amount
02-Sep	ECC	Grass Cutting grant	£207.15
05-Sep	Npower	Eon Overpayment	£0.13
29-Sep	BDC	Precept 2nd instalment	£15,251.00
30-Sep	Finchingfield PC	Clerk mobile phone share	£26.10
TOTAL in month			£15,484.38

Accounts balances at 30th September 2022

Unity Trust Current account	£19,098.50
Unity Trust Deposit account	£10,497.99
Cambridge & Counties 95 day	£34,915.63
	£64,512.12

Appendix 2: Reconciled receipts and payments August 2022

Aug-22	Payments in Month	Details	Amount
DD	Eon	Electricity New Park	NIL
DD	Bulb	Electricity Toilets	£15.38
DD	Invoco (GOCARDLESS)	Portable telephone number	£1.32
DD	B&CE Holdings	Peoples Pension	£74.03
SO	Essex Playing Fields Association	Annual Membership	£25.00
B/P	Staff	Salaries	£1,754.99
B/P	HMRC	Tax/NI July month 4	£98.54
B/P	E C Waters	Home as Office August	£75.00
B/P	E C Waters	Clerk Expenses July 11th to Aug 8th	£16.06
B/P	A&J Lighting	Monthly Charge July	£11.40
B/P	CH Club	August meeting	£20.00
B/P	BDC	Insurance Pump House	£15.40
B/P	BDC	Rates Pump House Acc:0600015030	£5.00
B/P	M D Landscapes	Grass cutting July (Station Rd path only)	£300.00
B/P	Rentokil Initial	Sanitary disposal public toilets	£15.04
B/P	Darkins	Office Fan, Postcrete for noticeboard	£54.98
B/P	P M Smith	Payroll Apr May Jun	£48.00
B/P	Wethersfield Parish Council	CHPC WASC Contribution 2022	£300.00
TOTAL in month			£2,830.14

Aug-22	Receipts in Month	Details	Amount
05-Aug	HMRC	VAT reclaim 2020-22 year end	£4,448.57
22-Aug	East of England Co-op	Interment	£226.00
25-Aug	Axa Insurance	Noticeboard Insurance Claim	£1,135.89
26-Aug	Daniel Robinson	Interment	£374.00
TOTAL in month			£6,184.46