



**Parish of Castle Hedingham**

**Mrs Claire Waters (Parish Clerk)**  
**25 Bayley Street, Castle Hedingham, Essex CO9 3DG**  
**Tel: 07845 056597**  
**email: castlehedinghamparishclerk@gmail.com**

**NOTICE OF MEETING**

**Dear Councillor:** You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 13<sup>th</sup> September 2021 at 7.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

*Clerk to the Council*

Date: 7<sup>th</sup> September 2021

***THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND***

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. MINUTES OF THE PREVIOUS MEETING**

To approve as a correct record the minutes of the meeting of 9th August 2021

**3. DECLARATIONS OF INTEREST**

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

**4. PUBLIC FORUM**

15 minutes of public participation. 3 minutes for each contribution.

**5. PROGRESS CHECK**

Clerk's report, village maintenance issues and update on actions from last meeting

**5.1.** Sudbury Rd/Maplestead Rd junction: update on illegal site clearance and development

**5.2.** St James Street noticeboard: Update on progress with plans for replacement

**5.3.** Lease on Pump House & land at New Park: Update following BDC request to relinquish the lease

**6. HIGHWAYS & PUBLIC RIGHTS OF WAY**

Update on Highways & Footpath issues and any new problems to report.

**6.1. Highways Devolution Scheme:** To decide on Parish Council participation in local delivery of smaller-scale works such as verge and vegetation work, traffic sign maintenance and minor footway repairs. A pro-rata grant of 68p per head of population is being offered for the first year.

**6.2. BDC Verge Cutting trial:** To consider a Parish Council response to the consultation on an autumn only cut for future years across the whole district.

**6.3. Verge Cutting:** To consider any local arrangements needed for the Special Verge at Edey's Lane

**7. REPORTS**

**7.1.** Police/PCSO/Neighbourhood Watch. Police reports have been circulated to Councillors.

**7.2.** Essex CC report

**7.3.** Braintree DC reports

**8. PLANNING**

*Applications received*

**21/02482/TPOCON** Notice of intent to carry out works to tree in a Conservation Area – Remove Pine (Scots) (TG2). The tree works are proposed to stop the influence of the tree(s) on the soil below building foundation level and provide long term stability

13 Bayley Street CO9 3DQ

*Decision to be ratified: No objections*

*Applications determined:*

**21/02110/FUL** Erection of 1 No. two storey 5 bedroom dwelling house, detached double garage and gardens  
Land Adjacent 13 Bayley Street Castle Hedingham *Application WITHDRAWN*

**21/01985/FUL** Erection of 1 No. 2 bedroom cottage  
Land East Of Church Lane Castle Hedingham *Application REFUSED*

**21/01734/HH** Alterations to existing conservatory to form single-storey rear extension  
Dresden Pottery Lane CO9 3EU *Application PERMITTED*

## **9. FINANCE**

**9.1.** The monthly payments to be approved for authorisation by two Councillors

## **10. CASTLE HEDINGHAM VILLAGE PARK**

**10.1.** To approve ECC CIF fund grant application for the Community Allotment/Garden project.

**10.2.** To decide on next actions needed to progress the Village Park project, including S106 fund and grants

## **11. THE QUEEN'S PLATINUM JUBILEE**

To decide on initial plans for celebration, in particular the lighting of a beacon on Thursday 3<sup>rd</sup> June and a village lunch on Sunday 5<sup>th</sup> June 2022. The Queen's Platinum Jubilee Beacons information and guide on taking part can be found here: <https://www.queensjubileebeacons.com/> Beacons cost £490 + VAT or instructions are available to make our own.

## **12. PARISH EMERGENCY PLAN: BDC ANNUAL UPDATE REQUEST**

To approve and suggest further updates for the 2021 Annual Review of the Parish Emergency Plan, deadline for submission to Braintree District Council 24<sup>th</sup> September 2021

## **13. CORRESPONDENCE TO NOTE**

**ECC:** Residents are invited to have their say on the Essex Library Service with online discussions on Monday 20th September. Essex County Council's Deputy Leader & Cabinet Member for Communities, Cllr Louise McKinlay will outline ideas for key principles to help guide the service and its future development. Residents will be able to discuss these, as well as make suggestions and offer feedback. For tickets go to:

**Morning session 11:30-12:30, 20th September:** <https://www.eventbrite.co.uk/e/have-your-say-on-the-library-service-tickets-169622719119>

**Evening session 18:00-19:00, 20<sup>th</sup> September:** <https://www.eventbrite.co.uk/e/have-your-say-on-the-library-service-tickets-169624544579>

## **14. AGENDA ITEMS FOR NEXT MEETING**

## **15. NEXT MEETINGS**

<b>Monday 11th October 2021</b>	<b>7.30pm</b>	<b>Ordinary Parish Council</b>	<b>Castle Hedingham Club</b>
<b>Monday 8th November 2021</b>	<b>7.30pm</b>	<b>Ordinary Parish Council</b>	<b>Castle Hedingham Club</b>

**Councillors:** Cllr Peter Bayes                      Cllr Penny Doe                      Cllr Will Dover  
                    Cllr Phil Grandsen                      Cllr Charlie Jordan                      Cllr Garry Southgate  
                    Cllr Jill Toocaram                      Cllr Mary Veater                      Cllr Jessica Westrop

Copy to: **County Councillor:** Cllr Peter Schwier  
**District Councillors:** Cllr J Beavis                      Cllr H Johnson  
**Essex Police**  
**Neighbourhood Watch** Mr Tony Tassell