



## Parish of Castle Heddingham

Claire Waters (Parish Clerk)  
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### NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a meeting of Castle Heddingham Parish Council on **Monday 11<sup>th</sup> September 2023 at 7.30pm at Castle Heddingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 4<sup>th</sup> September 2023

***THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND***

### AGENDA

#### 1. APOLOGIES FOR ABSENCE

**1.1. Councillor Vacancy:** To note that a notice of Casual Vacancy received no requests for an election. The vacancy can now be filled by co-option. Applications will be welcome, please contact the Parish Clerk.

#### 2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting of Monday 14th August 2023

#### 3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

#### 4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution

#### 5. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

**5.1. New Park rewilding area:** To note the report of a site meeting on 31<sup>st</sup> August with Essex Wildlife Trust and BDC

**5.2. Anglian Water River Positive Scheme** – to note initial feedback which indicates landowners and other interested parties need to be involved for a full application

**5.3. Heddinghams Parish Magazine:** Update from meeting of Thursday 17<sup>th</sup> August to discuss options

**5.4. New Park Street Lights:** Update on progress and initial resident feedback

#### 6. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report.

**6.1. ROW/3316971 Footpath 25 Castle Heddingham Public Path Diversion Order 2022** Notification of a local public enquiry to be held by the Planning Inspectorate, date to be confirmed. The Rights of Way (Hearings and Inquiries Procedure) (England) Rules 2007, can be found at Annex A of the booklet *Guidance on procedures for considering objections to Definitive Map and Public Path Orders in England*.

**6.2. Footpaths 26 & 38 New Park/Pottery Lane/Sheepcot Rd:** To note responses received to a letter to residents, confirming some work cutting back trees and vegetation is already done or booked for autumn

**6.3. St James Street:** Closure of St James Street, due to commence on 27th September 2023 for 3 days for carriageway patching. A request has been submitted to remove Church Ponds and Castle Lane from the publicised diversion route – for details see <https://one.network/?tm=134907252>

**6.4. Sudbury Road:** Closure of Sudbury Road, due to commence on 1<sup>st</sup> November 2023 for 3 days for carriageway patching. <https://one.network/> for details

## 7. REPORTS

7.1. Police/PCSO/Neighbourhood Watch.

7.2. Essex CC report

7.3. Braintree DC reports: to include feedback from Wethersfield Airbase Home Office meeting

## 8. PLANNING

*Applications received:*

**23/01983/LBC** Re paint exterior of property including front door and side gates, leaving all exposed beams  
Blue Boar House 24 St James Street CO9 3EW *Comment due 12th September*

**23/02024/TPOCON** Works to trees in a Conservation Area: T1 - Cherry - Crown reduction 0.5m T2 -  
Cherry - Crown reduction 0.5m T3 - Cherry - Crown reduction 0.5m T4 - Hazel - Fell  
14 Church Lane CO9 3DA *To ratify decision: No objections but query no reason given to fell Hazel tree*

**23/02215/AGR** Application for prior notification of agricultural or forestry development -New machinery  
store adjoining existing agricultural building  
Rushley Green Farm, Rushley Green CO9 3AH *Notification only, comment not required*

*Applications determined*

**23/01892/AGR** Application for prior notification of agricultural or forestry development- Steel Portal frame  
lean-to on the side of an existing grain store  
Little Lodge Farm Sudbury Road CO9 3AG *Permission Not Required*

**23/01579/LBC & 23/01578/HH** 1 half storey rear extension, Insertion of 3no windows and new first floor  
partitions. Replace concrete render to external walls with lime-based render  
14 St James Street CO9 3EN *Application PERMITTED*

**22/03166/LBC &** Proposed change of use from restaurant (Class E(b) to private dwelling (Class C3)  
The Old Moot House, 1 St James Street CO9 3EJ *Application PERMITTED*

## 9. FINANCE

9.1. The monthly payments to be approved for authorisation and monthly bank reconciliations checked

## 10. PARKING IN VILLAGE CENTRE

10.1. To note initial responses to letters sent to businesses, the surgery and Tennis Club about parking, and offering the Memorial Hall car park for staff who are in the village all day

## 11. VILLAGE MAINTENANCE & PUBLIC TOILETS RECRUITMENT

11.1. Report from interviews for Village Maintenance and Public Toilets operative vacancies held on 6<sup>th</sup> September. To approve any decision to appoint applicants to fill vacancies.

## 12. COMMUNITY ALLOTMENT

12.1. Progress report on £5,000 UK Shared Prosperity Fund grant spending.

12.2. To approve a grant application for the next round of funding, deadline for submission 15<sup>th</sup> September

## 13. CORRESPONDENCE TO NOTE - None

## 14. AGENDA ITEMS FOR NEXT MEETING

## 15. NEXT MEETINGS:

|   |               |                                |                              |
|---|---------------|--------------------------------|------------------------------|
| <b>Monday 9<sup>th</sup> October 2023</b> | <b>7.30pm</b> | <b>Ordinary Parish Council</b> | <b>Castle Hedingham Club</b> |
|---|---------------|--------------------------------|------------------------------|

|                     |                 |                      |                       |
|---------------------|-----------------|----------------------|-----------------------|
| <b>Councillors:</b> | VACANCY         | Cllr Julia Allen     | Cllr Andy Deeks       |
|                     | Cllr Penny Doe  | Cllr Will Dover      | Cllr Beverlee Foulkes |
|                     | Cllr Andy Smith | Cllr Garry Southgate | Cllr Jessica Westrop  |

Copy to: **County Councillor:** Cllr Peter Schwier  
**District Councillors:** Cllr J Beavis Cllr W Taylor  
**Essex Police** PC James Draper  
**Neighbourhood Watch** VACANT