



Parish of Castle Heddingham

Claire Waters (Parish Clerk)

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NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Castle Heddingham Parish Council on **Monday 9th October 2023 at 7.30pm at Castle Heddingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed:

Claire Waters

Clerk to the Council

Date: 2nd October 2023

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

2. COUNCILLOR CO-OPTION

To vote on Co-option of an applicant for the vacant Councillor seat, in line with the Co-option Policy

3. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting of Monday 11th September 2023

4. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

5. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution

6. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

7. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report.

7.1. St James Street: Closure of St James Street, took place on 28th September 2023 for repair of pothole by Tennis Club entrance, but the full scheduled repairs to Queen Street could not be completed.

7.2. Sudbury Road: Closure of Sudbury Road, due to commence on 1st November 2023 for 3 days for carriageway patching. <https://one.network/> for details

7.3. Byway 27, Rosemary Lane to Kirby Hall Road: Road planings request submitted to Essex Highways, to level surface of the byway with the help and permission of Hewsons Farm

8. REPORTS

8.1. Police/PCSO/Neighbourhood Watch.

8.2. Essex CC report

8.3. Braintree DC reports- to include Wethersfield Airfield and Braintree Community Engagement reports

9. PLANNING

Applications received:

23/02371/HH Two storey side extension, changes in roof pitch to existing single storey rear element and porch, relocation of main entrance door and proposed provision of hardstanding to facilitate vehicle parking
41 Nunnery Street CO9 3DW *Comment due 24th October*

23/02379/LBC Proposed removal of internal wall, and raising of ceiling height in kitchen.

9 Pye Corner CO9 3DE

Comment due 26th October

23/02431/TPOCON Notice of intent to carry out works to trees in a Conservation Area: Removal of Walnut tree as it is growing through the building
4 Falcon Square CO9 3BT *Comment due 26th October*

Applications determined

22/03157/OUT Outline application with all matters reserved except access for the redevelopment of builder yard to create up to 598m2 start-up employment space (Class E(g))
Land Station Road Castle Hedingham *Application WITHDRAWN*

23/01874/DAC Application for approval of details as reserved by condition 5 of approved application
21/02261/FUL
Castle Hedingham United Reformed Church 32 Queen Street CO9 3HA *Condition 5 DISCHARGED:
Written Scheme of Investigation (WSI), including details for a programme of historic building recording*

23/02215/AGR Application for prior notification of agricultural or forestry development -New machinery store adjoining existing agricultural building
Rushley Green Farm Rushley Green CO9 3AH *Permission REQUIRED*

23/01765/HH Proposed two storey side extension over existing single storey garage, proposed new porch, proposed hardstanding to front garden.
19 Park Vale Close CO9 3DS *Application PERMITTED*

23/02024/TPOCON Works to trees in a Conservation Area: T1 - Cherry - Crown reduction 0.5m T2 - Cherry - Crown reduction 0.5m T3 - Cherry - Crown reduction 0.5m T4 - Hazel – Fell
14 Church Lane CO9 3DA *Application PERMITTED*

23/01944/TPOCON Works to trees in a Conservation Area: Silver Birch-Lightly prune/shape boundary overhangs,1 meter removed. Cherry-Remove overhanging cherry tree branch to boundary line. Bay tree/hedge-face back to boundary line. Yew hedge-to face back to boundary line. Dawn redwood- remove lower 2 branches by 1.2 meters. Acer-lightly hand prune/shape the crown.
Lakeview Pottery Lane CO9 3EU *Application PERMITTED*

10. FINANCE

10.1. The monthly payments to be approved for authorisation and monthly bank reconciliations checked

11. NEW PARK STREET LIGHTS

To consider correspondence from Npower regarding electricity supply and decide on next action to be taken.

12. PARKING IN VILLAGE CENTRE

To consider options for location of direction signs to Memorial Hall car park

13. ENVIRONMENTAL POLICY

To re-adopt Environmental Policy with updated Action Plan

14. CORRESPONDENCE TO NOTE - To decide on response to an enquiry about sponsorship of a bench at the Village Park

15. AGENDA ITEMS FOR NEXT MEETING

16. NEXT MEETING:

Monday 13th November 2023	7.30pm	Ordinary Parish Council	Castle Hedingham Club
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Councillors:	VACANCY	Cllr Julia Allen	Cllr Andy Deeks
	Cllr Penny Doe	Cllr Will Dover	Cllr Beverlee Foulkes
	Cllr Andy Smith	Cllr Garry Southgate	Cllr Jessica Westrop

Copy to: **County Councillor:** Cllr Peter Schwier
District Councillors: Cllr J Beavis Cllr W Taylor
Essex Police PC James Draper
Neighbourhood Watch VACANT