



Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)
25 Bayley Street, Castle Hedingham, Essex CO9 3DG
Tel: 07845 056597
email: castlehedinghamparishclerk@gmail.com

NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 17th October 2022 at 7.00pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed:

Claire Waters

Clerk to the Council

Date: 10th October 2022

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meetings of 8th August and 12th September 2022

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

5. CASTLE HEDINGHAM CEMETERY

5.1. To consider a petition received requesting that artificial flowers are permitted in the cemetery

5.2. To consider initial proposals for a "Memorial Garden" with donated shrubs at the cemetery including administration, maintenance, risk assessment and ongoing costs

5.3. To note completion of tree work following fallen branches during a recent storm and other Cemetery maintenance work completed or scheduled

6. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

6.1. Public Toilets: Update on sink waste connection repairs needed, window glass replacement and lock repair at baby change cubicle

6.2. Station Rd wood yard: To confirm if BDC or ECC were involved in new gates and mounds of earth at entrance

6.3. Platinum Jubilee oak tree: To finalise planting plans and a possible dedication ceremony.

7. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report.

7.1. PROW and Parish Paths Partnership: To appoint a Councillor to be the main point of contact with the PROW officer to work on the Parish Paths Partnership (P3). To note reports already sent of bridges and fingerposts needing repair.

7.2. Drainage issues: To review report sent to Cllr Schwier of drainage issues, and follow up needed.

7.3. Local Highways Panel applications: Gateway signs awaiting funding approval. Footway along A1017 Crouch Green to Colne Valley Railway – map of route requested and sent for validation.

7.4. Highways work & bridge repairs, Poole St Great Yeldham: To note ongoing planned bridge repairs, including those possibly impeding attendance at Colne Valley Railway events. All planned Highway works are published on <https://one.network/>

8. REPORTS

8.1. Police/PCSO/Neighbourhood Watch. Police reports have been circulated to Councillors.

8.2. Essex CC report

8.3. Braintree DC reports

9. PLANNING

Applications received:

22/02592/ELD Application for Certificate of Lawfulness for an existing use – Use of bungalow as an independent dwelling for 10+ years.

Four Winds Kirby Hall Road CO9 3EA

Comment due 26 Oct 2022

Applications received: Decisions to be ratified

22/02221/FUL Retrospective change of use from agricultural to commercial B2 use for the purposes of vintage vehicle and vintage agricultural machinery repairs and workshop

Workshop On Land South Of Rosemary Farm Rosemary Lane

Objection comment submitted

22/02082/HH Change of use of outbuilding for ancillary purposes

Greenwich House 8 Queen Street CO9 3EX

Objection comment submitted

22/02123/HH Erection of single-storey front extension. Replacement of windows and timber cladding to rear elevation

South Barn Coppingdown Farm Sudbury Road CO9 3AG

No objections

22/02311/TPOCON Notice of intent to carry out works to trees in a Conservation Area - Leyland Cypress (T1 & T2) Fell trees and grind stumps Oak (T3) Crown reduction of 2 linear metres to the branches growing towards the house. Hazel (T4) Coppice to 2 metres. Birch (T5) 1.5-2 linear metre reduction to the elongating branches to balance the shape (3-4 branches). Weeping Birch (T6) Crown lift for 1-1.5 metres of clearance of the neighbouring roof

Kiln Lodge Pottery Lane CO9 3EU

No objections

22/02210/TPOCON Notice of intent to carry out works to trees in a Conservation Area:- T1 - Hazel - Coppice to ground level T2 - Holly - Fell - Growing close to 3m boundary wall, low amenity value T3 - Silver Maple Pollard - re-pollard to previous pollard points and regularly maintain.

5 King Street CO9 3ER

No objections

22/02240/LBC & 22/02179/HH Replacement rear window

9 Pye Corner CO9 3DE

No objections

Applications determined

22/01282/VAR Variation of Condition 2 (Approved Plans) of permission 19/00486/FUL granted 01.08.2019 for: Change of use of barn and 2 no holiday lets to form 1 no (C3) dwelling, including extension, alterations and improvement of existing vehicular access. Variation would allow for: - Various improvements to design and access

Rosemary Farm Cottage Rushley Green CO9 3AJ

Application PERMITTED

22/01968/AGR Application for prior notification of agricultural or forestry development - Alteration and extension to existing cartlodge to create additional store, new entrance and greenhouse to link to existing barn. Demolition of piggery. Extension of hardstanding and alterations to internal roads and access

Rushley Green Farm Rushley Green CO9 3AH

PRIOR APPROVAL REQUIRED AND GIVEN

22/01850/TPOCON Notice of intent to carry out works to trees in a Conservation Area - Reduce all trees around boarder, along Sheepcott road at least 1 meter below electricity cables and shape, Reduce Golden Leylandi by 2 meters, Pollard large deciduous tree in garden to old points, it is dominating garden, possibly Twisted Willows

Trinity Cottage Sheepcot Road CO9 3HB

Application PERMITTED

22/01537/HH Erection of outbuilding to be used as personal yoga studio

Flaglands Cottage 25 Queen Street CO9 3HA

Application PERMITTED

10. FINANCE

10.1. The monthly payments to be approved for authorisation by two Councillors

10.2. To note completion of account transfer from Eon to Npower, with electricity bills for street lights since August 2021 now taken by Npower via direct debit on 6th October 2022 at a total cost of £354.95

10.3. External Audit: To note receipt of final PKF Littlejohn External Audit report with no matters raised for concern. Conclusion of Audit documents and information for residents about how to view the accounts are published on the website www.castlehedingham.org and on the Parish Council noticeboard

10.4. Parish Council Reserves: Following the adoption of the Reserves Policy 2022-23 at the August meeting, to consider allocation of earmarked reserves and level of general reserve, in preparation for the final budget meeting in January 2023.

10.5. St Nicholas Clock: To consider a quote from Smith of Derby of £2,728 + VAT for pulley restoration of the St Nicholas Church Clock

11. CIVILITY & RESPECT PLEDGE

To sign up to the 'The Civility and Respect Pledge' as recommended by EALC & NALC, designed to help define the right behaviours within the council, to prevent bullying and to support councils demonstrating high standards of conduct.

12. BDC LAND AT NEW PARK

To note acceptance of request to include BDC Land at New Park in the Braintree District Council rewilding scheme. To plan further discussions with BDC and communication with residents.

13. BRAMFORD TO TWINSTEAD TEE: TARGETED CONSULTATION

To approve a response to this National Grid consultation which runs from 8th September to 19th October 2022, reflecting changes following the consultation in Spring 2022. Residents can see the proposals and respond to the consultation at www.nationalgrid.com/bramford-twinstead The plans are also available to view at Sible Hedingham, Halstead and Sudbury Libraries during the consultation period.

14. VILLAGE PARK

14.1. Village Park meeting: To note the minutes of the meeting of 1st September 2022 and actions arising

14.2. Community Garden/Allotment: Update on plans for volunteer group

14.3. Tree Planting: Confirmation of further tree planting plans and tree planting map

14.4. Parking at Village Park: To consider measures to deter parking on the grassed areas of the park

15. CORRESPONDENCE TO NOTE

Community 360: Winter Resilience Bags are being offered again this year, to arrive in early December. 15 have been allocated to Castle Hedingham for residents (10 were distributed last year). Jayne Laken has been contacted to work together on distribution. Contents include blanket, thermos flasks/mugs, torch, soup etc.

16. AGENDA ITEMS FOR NEXT MEETING

- Communications & Social Media Policy, Parish Council Website & possible Facebook page

17. NEXT MEETINGS

Monday 14 th November 2022	7.30pm	Ordinary Parish Council	Castle Hedingham Club
DECEMBER 2022		NO MEETING	
Monday 9 th January 2023	7.30pm	Ordinary Parish Council	Castle Hedingham Club

Councillors: Cllr Peter Bayes Cllr Penny Doe Cllr Will Dover
 Cllr Phil Gransden Cllr Charlie Jordan Cllr Garry Southgate
 Cllr Jill Toocaram Cllr Mary Veater Cllr Jessica Westrop

Copy to: **County Councillor:** Cllr Peter Schwier
District Councillors: Cllr J Beavis Cllr H Johnson
Essex Police PC James Draper
Neighbourhood Watch Mr Tony Tassell