



Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)
25 Bayley Street, Castle Hedingham, Essex CO9 3DG
Tel: 07845 056597
email: castlehedinghamparishclerk@gmail.com

NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 9th May 2022 at 7.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 3rd May 2022

ALL CASTLE HEDINGHAM RESIDENTS ARE ALSO INVITED TO ATTEND OUR ANNUAL PARISH ASSEMBLY ON THURSDAY 19TH MAY, 7.30pm AT THE VILLAGE HALL

AGENDA

1. ELECTION OF CHAIRMAN

1.1. ELECTION OF VICE-CHAIRMAN

Signing of Declarations of Acceptance of Office

2. APOLOGIES FOR ABSENCE

3. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting of 12th April 2022

4. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

5. ANNUAL REVIEW OF PROCEDURES, COMMITTEES, REPRESENTATIVES AND WORKING GROUPS

5.1. To decide on membership of committees, representatives and working groups

6. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

7. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

7.1. BDC Land New Park: Report from Cllrs Southgate & Toocaram meeting on site with BDC Cllr Kevin Bowers and Corporate Director Dominic Collins. Update from Cllr Bayes on Hedinghams Heritage Society application for English Heritage listing of the site.

7.2. Village Hall Trustees: Update on any interest received from volunteers interested in the Chairman, Treasurer and Secretary roles for Castle Hedingham Village Hall

7.3. Castle Hedingham Cemetery: To agree date for a working party to help with a cemetery spring clean

8. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report.

8.1. Noticeboard St James St: Update on Highways licence application and final plans

8.2. Flower planters St James St: Update on Highways licence application. These will be donated and looked after by the Village Shop and volunteers

8.3. Closure of St James St: To ratify Parish Council approval of the temporary closure of St James Street for the Platinum Jubilee Street party on Sunday 5th June. To decide on any additional road signs needed.

9. REPORTS

9.1. Police/PCSO/Neighbourhood Watch. Police reports have been circulated to Councillors.

9.2. Essex CC report

9.3. Braintree DC reports

10. PLANNING

Applications received:

22/00929/NMA Non-Material Amendment to permission 19/00486/FUL granted 17.10.2019 for: Change of use of barn and 2 no holiday lets to form 1 no (C3) dwelling, including extension, alterations and improvement of existing vehicular access. Amendments would allow: -Changes to the internal arrangements and alterations to the approved fenestrations with additional extension to the south-east corner of the existing barn

Rosemary Barn Rushley Green CO9 3AJ

Notification only, no comment required

Applications determined

22/00563/FUL Erection of 1 No. two storey 4 bedroom dwelling house, detached double garage and gardens

Land Adjacent 13 Bayley Street

Application REFUSED

11. FINANCE

11.1. The monthly payments to be approved for authorisation by two Councillors

11.2. Approval of Annual Governance Statement, to be signed by the Chairman and clerk

11.3. Approval of Annual Accounts and Accounting Statements, to be signed by the Chairman and clerk

12. VILLAGE PARK

12.1. **Community Garden/Allotment** Report from meeting with the contractor on Tuesday 3rd May

12.2. **Tree Planting:** Consideration of Platinum Jubilee Oak and any further sponsored trees required for planting in Autumn 2022

13. PLATINUM JUBILEE CELEBRATIONS 2ND – 5TH JUNE 2022

Update from members of the Jubilee working group on events planned and Parish Council support needed.

14. WETHERSFIELD PRISON PROPOSALS

To decide on purchase and display in the parish a banner from the Fields Association SWAP (Stop Wethersfield Airfield Prisons) campaign. The banner reads "Trees and Parks not Traffic and Prisons", is 3m x 1300mm and costs £45.00

15. CORRESPONDENCE TO NOTE

Community 360 Loneliness Awareness Week Road Show will visit the Memorial Hall, Church Lane on Tuesday June 14th from 1.30pm to 3.00pm. The aim of the Road Show is to engage with as many people as possible who may suffer from isolation & loneliness in order to point them to agencies and clubs who can help them. Jayne Laken our United in Kind facilitator plans to attend.

16. AGENDA ITEMS FOR NEXT MEETING

17. NEXT MEETING

THURSDAY 19TH MAY	7.30pm	ANNUAL PARISH ASSEMBLY	VILLAGE HALL
Monday 13th June 2022	7.30pm	Ordinary Parish Council	Castle Hedingham Club

Councillors: Cllr Peter Bayes Cllr Penny Doe Cllr Will Dover
 Cllr Phil Gransden Cllr Charlie Jordan Cllr Garry Southgate
 Cllr Jill Toocaram Cllr Mary Veater Cllr Jessica Westrop

Copy to: **County Councillor:** Cllr Peter Schwier
District Councillors: Cllr J Beavis Cllr H Johnson
Essex Police
Neighbourhood Watch Mr Tony Tassell