



Parish of Castle Hedingham

Claire Waters (Parish Clerk)

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NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 11th March 2024 at 7.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 4th March 2024

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting of Monday 12th February 2024

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda.

4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution

5. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

5.1. Oak Tree, Public Toilets: To approve trimming of branches touching the toilet roof.

5.2. Memorial Bench Village Park: To note bench completion and agree arrangements for installation

5.3. Vandalism, Village Park: To note offensive graffiti on play equipment and steps taken to remove it

5.4. Summer Fete: Update on suggestion of a fete at the Village Park during summer 2024

6. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report

6.1. Footpath 25 Scotch Pasture: Update on Planning Inspectorate inquiry at Gosfield Village Hall (Maurice Rowson Hall), Church Road, Gosfield, Essex CO9 1TL on Tuesday 5th March 2024 at 10.00am.

6.2. 20's Plenty for Essex: To note report and recommendations from a meeting with 20s Plenty organisation on Tuesday 27th February and agree next actions to be taken in Castle Hedingham. See <https://www.20splenty.org/> for details of the national campaign

6.3. Station Road bridge: To note response from Essex Highways about repair work.

6.4. Castle Lane drains: Progress report on request to Essex Highways to fund drain clearance

6.5. St James Street: To note Anglian Water plans for road closure on Sunday 17th March for one day.

7. REPORTS

7.1. Police/PCSO/Neighbourhood Watch. Nitrous Oxide canisters discarded at Sheepcot Road have been reported to the local PC team.

7.2. Essex CC report

7.3. Braintree DC reports

8. PLANNING

Applications received:

24/00436/HH Single storey rear extension
81 Nunnery Street CO9 3DP

Comment due 26th March 2024

Applications determined

23/03007/VAR Variation of Condition 2 (Approved Plans) of approved application 21/00422/FUL granted 21.04.2021 for: Erection of new barn to replace demolished barn following a fire. Variation would allow: the introduction of concrete panels at low level instead of the box profile cladding extending all the way to the ground, this will also mean the steel stanchions will be on show at low level too
Milestone Barns Sudbury Road CO9 3AD

Application PERMITTED

9. FINANCE

9.1. The monthly payments to be approved for authorisation and monthly bank reconciliations checked

10. PUBLIC TOILETS

To consider quotes for repair work to Public Toilets baby change door and maintenance cupboard door

11. CASTLE HEDINGHAM CLUB & VILLAGE HALL

To consider quotes to address damp at front and rear flat roof of Social Club and rear flat roof of Hall

12. VOLUNTEER TASK & FINISH GROUPS

12.1. Great British Spring Clean 15th to 31st March 2024. 70th Anniversary litter pick. To confirm arrangements for volunteer litter picking.

12.2. Volunteer Policy: To adopt a Volunteer Policy to ensure safe working practices which comply with Parish Council insurance requirements

13. COMMUNITY ALLOTMENT

13.1. Update on plans, communication to residents and grant fund reporting to BDC.

13.2. To consider location for bike rack at Village Park (funded by BDC Community Garden grant)

14. WETHERSFIELD AIRFIELD – ASYLUM CENTRE & PRISON PROPOSALS

14.1. To consider WASC latest request to write to MPs regarding traffic impacts on Castle Hedingham

15. CORRESPONDENCE TO NOTE – Resident enquiry on location secure bike parking to comply with insurance cover requirements

16. AGENDA ITEMS FOR NEXT MEETING

17. NEXT MEETING

Monday 8th April 2024	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 13th May 2024	7.30pm	Annual Parish Council	Castle Hedingham Club
Monday 20th May 2024	7.30pm	ANNUAL PARISH ASSEMBLY	Village Hall

Councillors:	Cllr Julia Allen	Cllr Andy Deeks	Cllr Penny Doe
	Cllr Will Dover	Cllr Beverlee Foulkes	Cllr Stuart Mowle
	Cllr Andy Smith	Cllr Garry Southgate	Cllr Jessica Westrop

Copy to: **County Councillor:** Cllr Peter Schwier
District Councillors: Cllr J Beavis Cllr W Taylor
Essex Police PC James Draper
Neighbourhood Watch VACANT