Parish of Castle Hedingham

Claire Waters (Parish Clerk)
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NOTICE OF MEETING

Dear Councillor: You are summoned to attend an Ordinary Meeting of Castle Hedingham Parish Council on **Monday 10th June 2024 at 7.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: Claire Waters

Clerk to the Council

Date: 3rd June 2024

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the Annual Meeting on 13th May 2024

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. POLICIES & PROCEDURES REVIEW

- **4.1.** To adopt the LGA Model Code of Conduct for Councillors, as adopted by Braintree District Council.
- **4.2.** To adopt the new NALC Model Financial Regulations 2024
- **4.3.** To note new 2024 edition of The Good Councillor's Guide has been published by NALC
- **4.4.** To note the Parish Council is now eligible for EALC Councillor training bursaries for 75% training cost

5. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution

6. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

6.1. RCCE Essex Village of the Year: To note entry submitted by the deadline of 3rd June. Awards will be presented at the RCCE AGM on Wednesday 3rd July.

7. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report

- **7.1. 20's Plenty for Essex:** To review the report of responses to the Castle Hedingham 20s Plenty survey at www.castlehedingham.org and decide on next action to be taken.
- **7.2. Highway repairs**: To note priority potholes repaired at New Park

8. REPORTS

- **8.1.** Police/PCSO/Neighbourhood Watch. Graffiti at the Village Park police update. If anyone has information, please report it under **crime ref. 42/61810/24**
- **8.2.** Essex CC report
- **8.3.** Braintree DC reports

9. PLANNING

Applications received:

None

Applications determined

24/00220/FUL & 24/00221/LBC Proposed conversion to 1No. 2-bedroom holiday let with two areas retained for commercial use.

Buckleys And The Magnolia Tea Rooms 7A St James Street Essex CO9 3EJ Application PERMITTED

10. FINANCE

- **10.1.** The monthly payments to be approved for authorisation and monthly bank reconciliations checked
- **10.2.** AGAR: To confirm the Notice of Public Rights to view the accounts has been posted on the website & noticeboard in accordance with Annual Governance and Accounting Return requirements

11. PUBLIC TOILETS

11.1. Door replacement: To consider any quotes received for replacement of baby change & maintenance cupboard doors

12. CASTLE HEDINGHAM CLUB & VILLAGE HALL

- 12.1. Roof repair: To consider any quotes received for repair to front and rear flat roof
- **12.2. Social Club:** To note extended Sunday opening time to be trialled from Sunday 16th June, closing at 8pm with last orders at 7pm

13. VILLAGE PARK & COMMUNITY ALLOTMENT

- 13.1. To note receipt of the annual ROSPA Playing Field inspection and decide any actions to be taken
- **13.2.** Community Allotment progress report

14. REWILDING NEW PARK

14.1. Progress report

15. CORRESPONDENCE TO NOTE:

- EALC: digital switchover update the end of analogue phone lines may now be delayed until 2027
- **Rural Services Network**: BT and RSN joint event for Local Authority Councillors Understanding the Digital Telephone Line Switchover. 10th July and 13th November 2024
- Essex County Council: Residents urged to share views on Pylon Plans. National Grid is consulting on installing hundreds of pylons through Norfolk, Suffolk and Essex. Essex County Council, alongside Norfolk and Suffolk County Councils, remains opposed to National Grid's plans. The consultation can be accessed here: https://www.nationalgrid.com/electricity-transmission/network-and-infrastructure/infrastructure-projects/norwich-to-tilbury/public-consultation-and-programme

16. AGENDA ITEMS FOR NEXT MEETING

17. NEXT MEETINGS

Monday 8th July 2024	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 12th August 2024	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 9th September 2024	7.30pm	Ordinary Parish Council	Castle Hedingham Club

Councillors:	Cllr Julia Allen	Cllr Andy Deeks	Cllr Penny Doe
	Cllr Will Dover	Cllr Beverlee Foulkes	Cllr Stuart Mowle
	Cllr Andy Smith	Cllr Garry Southgate	Cllr Jessica Westrop

Copy to: County Councillor: Cllr Peter Schwier

District Councillors: Cllr J Beavis Cllr W Taylor

Essex Police PC James Draper

Neighbourhood Watch VACANT