



Parish of Castle Heddingham

Mrs Claire Waters (Parish Clerk)
25 Bayley Street, Castle Heddingham, Essex CO9 3DG
Tel: 07845 056597
email: castleheddinghamparishclerk@gmail.com

NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Castle Heddingham Parish Council on **Monday 12th June 2023 at 7.30pm at Castle Heddingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 5th June 2023

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the Annual Parish Council meeting on 15th May 2023

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. CO-OPTION TO FILL COUNCILLOR VACANCIES

4.1. Decision to waive Co-option Policy in filling current vacancies due to recent election

4.2. Decision on co-option of Councillors from any expressions of interest received

5. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

6. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

6.1. **New Park rewilding area** Update on damage by building works. To consider any further action needed

6.2. **Parish Council noticeboard:** To decide on possible move back to St James Street

7. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report.

7.1. **St James Street:** To consider resident request for H-bar to discourage parking blocking entrance

7.2. **St James Street:** To consider resident request for a) installing resident only parking for sections of St James Street and b) putting signs along St James Street indicating there is parking at the Memorial Hall.

8. REPORTS

8.1. Police/PCSO/Neighbourhood Watch.

8.2. Essex CC report

8.3. Braintree DC reports

9. PLANNING

Applications received:

23/01213/TPOCON Notice of intent to carry out works to trees in a Conservation Area:- Poplar (T1) Pollard the tree to a height between 9-12 metres

10 Crown Street CO9 3DB

Comment due 15th June 2023

Applications determined

23/00682/TPO Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - Reference: 12/21 - T1 TG2 Pine (Scots) Remove the taller/ closer of the two trees close to ground level. 13 Bayley Street CO9 3DQ *Application REFUSED*

23/00779/FUL Demolition of existing conservatory to front of property Doulton Lodge Pottery Lane CO9 3EU *Application PERMITTED*

23/00862/LBC Installation of 100mm diameter flue connected to new boiler through the rear 1st floor airing cupboard wall Hedingham House 1 King Street CO9 3ER *Application PERMITTED*

10. FINANCE

- 10.1. The monthly payments to be approved for authorisation by two Councillors
- 10.2. To confirm Cllrs Foulkes and Smith as new bank signatories, with Cllrs Doe and Southgate to sign the application as existing bank signatories.
- 10.3. To note AGAR Internal Audit report carried out on 8th June, with detailed written report to follow
- 10.4. To note submission of Street Cleaning Grant activity report and invoice for 2023-2024 grant
- 10.5. To consider whether to continue BALC membership at the new cost of £48.00 per year

11. ECC CIF FUNDING

To consider any village projects suitable for an application to the current round of CIF funding. Projects need evidence of community need, and Parish Councils must fund at least 50% of the cost.

12. VOLUNTEER TASK FORCE

To consider setting up a volunteer task force to carry out occasional projects around the village.

13. CASTLE HEDINGHAM CLUB

Decision on request for a commercial takeaway pizza van to operate from the front of the Club premises, probably on a Tuesday evening between 6pm and 9pm

14. COMMUNITY ALLOTMENT

- 14.1. Progress report on spending of £5,000 UK Shared Prosperity Fund Community Garden grant and community response to the project so far.
- 14.2. To note submission of the end of grant report to Essex Community Foundation for the £5,000 grant received in May 2022 for groundwork, raised beds, fencing and gates.

15. CORRESPONDENCE TO NOTE

16. AGENDA ITEMS FOR NEXT MEETING

17. NEXT MEETINGS:

Monday 10th July 2023	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 14th August 2023	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 11th September 2023	7.30pm	Ordinary Parish Council	Castle Hedingham Club

Councillors: Cllr Andy Deeks Cllr Penny Doe Cllr Will Dover
 Cllr Beverlee Foulkes Cllr Andy Smith Cllr Garry Southgate
 Cllr Jessica Westrop Councillor Vacancy Councillor Vacancy

Copy to: **County Councillor:** Cllr Peter Schwier
District Councillors: Cllr J Beavis Cllr W Taylor
Essex Police PC James Draper
Neighbourhood Watch VACANT