



**Parish of Castle Hedingham**

**Claire Waters (Parish Clerk)**

**25 Bayley Street, Castle Hedingham, Essex CO9 3DG**

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**NOTICE OF MEETING**

**Dear Councillor:** You are summoned to attend an Ordinary Meeting of Castle Hedingham Parish Council on **Monday 8<sup>th</sup> July 2024 at 7.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed:

*Claire Waters*

*Clerk to the Council*

Date: 1<sup>st</sup> July 2024

***THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND***

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. MINUTES OF THE PREVIOUS MEETING**

To approve as a correct record the minutes of the Ordinary Meeting on 10<sup>th</sup> June 2024

**3. DECLARATIONS OF INTEREST**

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

**4. PUBLIC FORUM**

15 minutes of public participation. 3 minutes for each contribution

**5. PROGRESS CHECK**

Village maintenance issues and update on actions from last meeting

**5.1. St James Fair at the Village Park:** Saturday 27<sup>th</sup> July 2pm-5pm. Update and further actions needed

**5.2. Essex Village of the Year:** We have won a prize! To be awarded Wednesday July 3<sup>rd</sup> at RCCE AGM

**5.3. De Vere Primary:** Request to publish World Environment and World Ocean Day student posters on the Parish Council noticeboard at the Memorial Hall, with the competition winner at Kirby Hall Rd noticeboard

**5.4. Essex Forest Initiative:** Request from De Vere Primary to consider any Parish Council land available for tree planting <https://www.essex.gov.uk/essex-forest-initiative>. These would be small whips.

**6. HIGHWAYS & PUBLIC RIGHTS OF WAY**

Update on Highways & Footpath issues and any new problems to report

**6.1. Station Rd bridge:** Update on bridge works following unauthorised removal of safety barriers 30<sup>th</sup> June

**6.2. FP 24 Rushley Green:** Bridge repair needed, reported to Essex PROW ref. no 2928424

**7. REPORTS**

**7.1.** Police/PCSO/Neighbourhood Watch. Graffiti at the Village Park - police update. If anyone has information, please report it under **crime ref. 42/61810/24**

**7.2.** Essex CC report

**7.3.** Braintree DC reports

**8. PLANNING**

*Great Bardfield (Essex) Neighbourhood Plan - Pre-Submission Consultation (Regulation 14)*

Pre-Submission Consultation

*Comment due 2nd August*

*Applications received:*

**24/01190/FUL** Retention of 4No. Air-conditioning units on side elevation of barn

Workshop On Land South Of Rosemary Farm Rosemary Lane

*Comment due 8th July,*

*extended to 10th July 2024 to enable the Parish Council to comment following the July meeting.*

*Applications determined*

**24/00943/PLD** Application for Certificate of Lawfulness for a proposed development - Conversion of existing roofspace into habitable area, including the installation of rooflights and windows.

8 Castle Close CO9 3DH

*Application PERMITTED*

**24/00999/NMA** Non-Material Amendment to permission 23/00276/HH granted 29/03/2023 for Erection of detached cartlodge. Amendment would allow change of external materials

Rosemary Barn Rushley Green CO9 3AJ

*Application REFUSED*

**9. FINANCE**

- 9.1. The monthly payments to be approved for authorisation and monthly bank reconciliations checked
- 9.2. To approve EALC Website Accessibility training for the clerk at the cost of £12.50 + VAT
- 9.3. To approve the cancellation of the Invoco portable telephone number contract from August 2024
- 9.4. To approve a BDC Councillors Community Grant application for dog waste bag dispensers

**10. PUBLIC TOILETS**

**10.1. Door replacement:** To consider any quotes received for replacement of baby change & maintenance cupboard doors

**11. CASTLE HEDINGHAM CLUB & VILLAGE HALL**

- 11.1. **Roof repair:** Update on roof work and additional work to stop damp at Village Hall disabled toilet
- 11.2. To note receipt of Village Hall Treasurer's Report June 2024

**12. VILLAGE PARK & COMMUNITY ALLOTMENT**

- 12.1. Community Allotment: Financial report and grant funding update
- 12.2. Community Allotment progress report
- 12.3. To consider use of £2,623.21 S106 funding for actions on the current Open Spaces Action Plan

**13. MAGNA CARTA BARONS ASSOCIATION**

To consider suggestion of a celebration in 2025 of the re-issue of Magna Carta in 1225 by Henry III, the final form confirmed and enshrined in English law, with 47 clauses instead of the original 63.

**14. REWILDING NEW PARK**

**14.1.** To note updated Heritage & Environment website page at [www.castlehedingham.org](http://www.castlehedingham.org), with rewilding report from a recent visit by Cllr Dover and a carousel of photos for residents to make contributions

**15. CORRESPONDENCE TO NOTE:**

- **Essex County Council:** Public Consultation on draft Essex Cycling Strategy closes 7<sup>th</sup> July. Survey at <https://letstalkessexsustainabletravel.co.uk/essex-cycling-strategy>

**16. AGENDA ITEMS FOR NEXT MEETING**

- **Cemetery fees review:** Last review carried out February 2023

**17. NEXT MEETINGS**

<b>Monday 12th August 2024</b>	<b>7.30pm</b>	<b>Ordinary Parish Council</b>	<b>Castle Hedingham Club</b>
<b>Monday 9th September 2024</b>	<b>7.30pm</b>	<b>Ordinary Parish Council</b>	<b>Castle Hedingham Club</b>

<b>Councillors:</b>	Cllr Julia Allen	Cllr Andy Deeks	Cllr Penny Doe
	Cllr Will Dover	Cllr Beverlee Foulkes	Cllr Stuart Mowle
	Cllr Andy Smith	Cllr Garry Southgate	Cllr Jessica Westrop

Copy to: **County Councillor:** Cllr Peter Schwier  
**District Councillors:** Cllr J Beavis Cllr W Taylor  
**Essex Police** PC James Draper  
**Neighbourhood Watch** VACANT