



Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)
25 Bayley Street, Castle Hedingham, Essex CO9 3DG
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NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 10th July 2023 at 7.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 4th July 2023

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting on 12th June 2023

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. COUNCILLORS, WORKING GROUPS AND REPRESENTATIVES

4.1. To decide on Councillor responsibilities to fill working group and representative vacancies: Village Hall Management Committee representative, Castle Hedingham Club Committee representative, Tree Warden x 1, Planning group x 1, Burial Board x 2. *See also item 13, River Positive schemes x 2*

4.2. Meeting dates: To organise a meeting of the Burial Board and a meeting of the Staff Management group

4.3. Castle Hedingham Parochial Charities: To ratify the appointment of Mrs Sue Southgate as nominative trustee for a further 4-year term

5. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

6. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

6.1. New Park rewilding area: Report on progress and any actions needed

6.2. Castle Hedingham Cemetery: To consider a Volunteer Task Force project to clear the cemetery path

6.3. Pizza van at Club: To note initial response to the first Tuesday evening pizza van sales. Permission is to be reviewed after 4 fortnightly sessions, on 8th August 2023

6.4. Hedinghams Parish Magazine: To note any correspondence and agree actions to be taken

7. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report.

7.1. ECC member pothole scheme: To note priority potholes reported to Cllr Peter Schwier at Rosemary Lane x 2, St James Street by tennis court, Queen Street by drain and Nunnery Street bridge

8. REPORTS

8.1. Police/PCSO/Neighbourhood Watch. A letter has recently been sent by the Parish Council Chairman to Chief Inspector Martin Richards requesting an update on reports of recent criminal activity in the village

8.2. Essex CC report

8.3. Braintree DC reports

9. PLANNING

Applications received:

23/01511/TPOCON Notice of intent to carry out works to trees in a Conservation Area: 1 x Sycamore - 1.5-2m Crown Reduction

Nestledown Pottery Lane CO9 3EU

Comment due 7th July 2023

23/01388/FUL Erection of 1 No. two storey 3 bedroom dwelling house, detached double garage and gardens. Land Adjacent 13 Bayley Street

Comment due 24th July 2023

Applications determined -None

10. FINANCE

10.1. The monthly payments to be approved for authorisation by two Councillors

10.2. To confirm Cllr Allen as a new bank signatory, with Cllrs Doe and Southgate to sign the application.

10.3. To note full report from the Internal Audit and agree actions for addressing issues raised.

11. VILLAGE MAINTENANCE

11.1. To note with regret the retirement of Alan Henry from the Village Maintenance and Public Toilets operative roles, with 3 months' notice given from 30th June 2023.

11.2. To consider options for recruitment to fill Village Maintenance and Public Toilets operative vacancies

12. VILLAGE PARK

To consider a request from a personal trainer to hold exercise classes at the Village Park. They are also booking the Memorial Hall and would aim to use the park in good weather for an hour-long session with no music on a Monday morning, Tuesday and Thursday evenings and Saturday morning.

13. ANGLIAN WATER RIVER POSITIVE SCHEME

13.1. New Park rewilding area: To note Anglian Water response to the River Positive application to reinstate the spring at New Park and nominate a Councillor to support with this project

13.2. Nunnery Street pumping station: To consider the river and pumping station condition report and nominate a Councillor to support with a second possible application to the River Positive scheme

14. COMMUNITY ALLOTMENT

14.1. Progress report on £5,000 UK Shared Prosperity Fund grant spending and next actions to be taken.

15. CORRESPONDENCE TO NOTE

- **Essex County Council:** public consultation on the Essex Electric Vehicle Charge Point Strategy now open until Sunday, 30 July 2023. Read more about the strategy and take part in the consultation via the scheme webpage at: www.essexhighways.org/ev-strategy.

16. AGENDA ITEMS FOR NEXT MEETING

17. NEXT MEETINGS:

Monday 14th August 2023	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 11th September 2023	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 9th October 2023	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 13th November 2023	7.30pm	Ordinary Parish Council	Castle Hedingham Club

Councillors:	Cllr Julia Allen	Cllr Peter Bayes	Cllr Andy Deeks
	Cllr Penny Doe	Cllr Will Dover	Cllr Beverlee Foulkes
	Cllr Andy Smith	Cllr Garry Southgate	Cllr Jessica Westrop

Copy to: **County Councillor:** Cllr Peter Schwier
District Councillors: Cllr J Beavis
Essex Police PC James Draper
Neighbourhood Watch VACANT

Cllr W Taylor