



Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)
25 Bayley Street, Castle Hedingham, Essex CO9 3DG
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NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 11th July 2022 at 7.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 5th July 2022

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting of 13th June 2022

3. POLICIES REVIEW

- 3.1.** To review and adopt the Code of Conduct, Standing Orders and Financial Regulations
- 3.2.** To review and adopt the Risk Assessment Schedule for Financial and Reputational risk, including GDPR Privacy policies and Consent Form.

4. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

5. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

6. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

7. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report.

- 7.1. Noticeboard St James St:** Update on installation problems and decision on revised plans
- 7.2. White lines, Village centre:** To note a response from Cllr Peter Schwier ECC that these are on the list to be done. To consider further action needed regarding line markings in the village centre
- 7.3. Footpath 25:** To note further correspondence from ECC Public Rights of Way Definitive Map officer

8. REPORTS

- 8.1.** Police/PCSO/Neighbourhood Watch. Police reports have been circulated to Councillors.
- 8.2.** Essex CC report
- 8.3.** Braintree DC reports

9. PLANNING

Applications received:

22/01537/HH Erection of outbuilding to be used as personal yoga studio
Flaglands Cottage 25 Queen Street CO9 3HA

Comment due 12th July

22/01553/FUL & 22/01554/LBC: Conversion of single storey barn to form 1 No. 3 bedroom dwelling
Nunnery Farm Barn Nunnery Farm Nunnery Street

Comment due 12th July

22/01588/OUT Application for Outline Planning Permission will all matters reserved for: Erection of 1No. single-storey dwelling & garage for agricultural smallholding.

Land Behind 118 Nunnery Street

Comment due 12th July

22/01649/TPOCON Notice of intent to carry out works to trees in a Conservation Area - T1 x Contoneaster - Fell, T2 x Mountain Ash - 0.5m Crown Reduction, T3 x Wysteria - Fell, T4 x Horse Chestnut - 2m Crown Reduction, T5 x Red Horse Chestnut - Prune limbs overhanging neighbours property/roof. Approx - 1m, T6 x Sycamore - Dangerous Limb Removed (Weak union showing signs of failure)

5 King Street CO9 3ER

Comment due 18th July

22/01437/FUL: Erection of agricultural building to store hay, related farm machinery & maintenance area.

Land South Of Rosemary Farm Rosemary Lane

Comment due 19th July

Applications determined

22/01307/HHPA Erection of single storey rear extension. Extension will extend beyond rear wall of the original house by 6.0m, with a maximum height of 3.0m and 2.85m to the eaves of the extension

10 New Park CO9 3HH

Application PERMITTED

22/01128/LBC Replacement of the staircase from 1st to 2nd floor and the addition of a shower enclosure at 2nd floor

12 Pye Corner CO9 3DF

Application PERMITTED

22/01251/TPOCON Notice of intent to carry out works to tree in a Conservation Area - Ash (T1) Pollard the tree to a height of 9-10m to the edge of the ivy. This has been requested by structural engineers, as part of a subsidence issue with The Silvers

The Silvers Pottery Lane CO9 3EU

Application PERMITTED

22/01264/TPOCON Notice of intent to carry out works to trees in a Conservation Area - Conifer (T2) Fell and Reduce height of all the trees along Church Lane boundary to approx 18 inches away from the power and telephone lines

St Nicholas Church Churchponds

Application PERMITTED

22/00672/ELD Application for a Certificate of Lawfulness for an existing use - Retention of use of existing outbuilding to provide ancillary accommodation

Greenwich House 8 Queen Street CO9 3EX

Application REFUSED

22/01190/LBC & 22/01189/HH Renovation works to end of terrace property including replacement of existing windows; insertion of new window to first floor side elevation to existing aperture; removal of external paint and replacement with limewash finish; removal of section of internal ground floor wall and integration of existing storage cupboard; decoration of external fixtures and general repairs to chimney stack and valley gutters

1 Church Lane CO9 3DA

Application PERMITTED

22/01163/HH Conversion of garage to gym/home office/spare bedroom

The Vale Cottage Rushley Green CO9 3AJ

Application PERMITTED

10. FINANCE

10.1. The monthly payments to be approved for authorisation by two Councillors

10.2. Annual Governance & Accountability Return (AGAR) 2021-22: To note receipt of the Internal Audit report and recommended actions, including those which have been addressed at item 3.

10.3. Essex County Council CIF funding: to consider eligible projects for the village for application in the current CIF funding round. Application guidance is here: https://ealc.gov.uk/wp-content/uploads/2022/05/CIF_Guidance_Notes_2022-23.pdf

11. VILLAGE PARK

11.1. Community Garden/Allotment Completion of work and update on future plans. To ratify approval of additional quote for installation of stand pipe.

11.2. Tree Planting: Update on plans for Platinum Jubilee Oak and any sponsored trees for Autumn 2022

12. CORRESPONDENCE TO NOTE

Local Linked Support Roadshow: The Bell Inn, St James Street, 18th July, 09:30 – 11:30

Or contact 03330130593 or llsbraintree@essex.gov.uk The LLS team offers short term support for up to four months to adults with a learning disability and/or autism and their carers who are not in receipt of commissioned care and support through Adult Social Care. A formal diagnosis is not required.

13. AGENDA ITEMS FOR NEXT MEETING

14. NEXT MEETINGS

Monday 8th August	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 12th September	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 3rd October	7.30pm	Ordinary Parish Council	Castle Hedingham Club

Councillors: Cllr Peter Bayes Cllr Penny Doe Cllr Will Dover
 Cllr Phil Gransden Cllr Charlie Jordan Cllr Garry Southgate
 Cllr Jill Toocaram Cllr Mary Veater Cllr Jessica Westrop

Copy to: **County Councillor:** Cllr Peter Schwier
District Councillors: Cllr J Beavis Cllr H Johnson
Essex Police PC James Draper
Neighbourhood Watch Mr Tony Tassell