

6.4 Keep Clear Road markings, Church Lane/Ruffles Yard/Church Ponds. Cllr Schwier reports this has to be done as routine maintenance due to vehicle size. No timescale given

6.5 40mph SID sign at Crouch Green not working. Reported to ECC, no ref. number.

6.6 Luces Lane: Damaged gully Awaiting update on scheduled start date

6.7 Station Rd Footpath: Damaged retaining bank and pothole on footpath has been reported to Highways and work was being scheduled in March 2020 and chased up numerous times

6.8 Footpath 15 Station Rd: Cllr Beavis taking up repairs needed with ECC and BDC

6.9 Footpath 19 broken bridge: ECC Public Rights of Way report to be chased up

Action: Clerk to send all outstanding Highways issues to Cllr P Schwier with each meeting agenda

7. REPORTS

7.1 Police/PCSO/Neighbourhood Watch: Weekly police reports have been forwarded to Councillors.

Further vandalism and anti-social behaviour have been reported at the Ruffles Yard boundary of the park. Picnic benches have been moved out into the open to discourage anti-social group gatherings

7.2 Essex CC report: Cllr P Schwier ECC apologised for absence due to conflicting meetings. His email updates have been forwarded to Councillors

7.3 Braintree DC report: Cllr Johnson & Cllr Beavis reported after item 10.

Heddinghams Medical Centre: A specialist developer has been selected for the new building, which will have a 10,000-patient capacity. Councillors questioned whether this was sufficient to meet local needs

BDC Local plan Section 2 is now with the Planning Inspector and examination ends on 15th July. This will look at housing development but also employment and amenities needed until 2033

BDC Cycle Strategy and Environmental Strategy will go to an extraordinary District Council meeting in September 2021.

Verge Cutting: The trial of leaving verges uncut in spring is causing some visibility and safety problems. Residents are encouraged to contact Braintree District Council on 01376 552525 or csc@braintree.gov.uk to report locations where any urgent safety cuts are needed. Cllr Johnson was asked if the Parish Council can be told the date of the autumn cut of the special verge at Edey's Lane, so that volunteers can rake the cuttings promptly to protect the rare flower species. He suggested the clerk contact Cllr Wendy Schmidt

8. PLANNING

Applications received

21/01653/LBC Repair and replacement of five rainwater downpipes and hoppers on North side of the Church. Replacement of cast iron downpipes and hoppers to match existing on South side of the Church
St Nicholas Church Castle Heddingham *No objections*

21/01730/LBC Removal of paving bricks to facilitate new below-ground drainage across the North yard. Repairs to brickwork retaining wall around West lightwell.

The Old Vicarage 15 Queen Street CO9 3EZ *No objections*

21/01592/HH Erection of outbuilding for use as home gym and office
32 Crouch Green CO9 3DY *No objections*

Cllr Jordan declared an interest and left the meeting

21/01985/FUL Erection of 1 No. 2 bedroom cottage.

Land East Of Church Lane Castle Heddingham

Comment due 22nd July

Due to conflicting architect opinions submitted, Councillors were unable to reach a clear decision.

Action: Clerk to contact Braintree Planning Officers for specialist guidance on material considerations

Cllr Jordan returned to the meeting

21/01734/HH Alterations to existing conservatory to form single-storey rear extension.

Dresden Pottery Lane CO9 3EU

No objections

21/01269/AGR Application for prior notification of agricultural or forestry development -Alteration and extension to existing cart lodge to create additional store, new entrance, greenhouse with store to link to existing barn. Demolition of piggyery. Extension of hardstanding, alterations to internal roads and access
Rushley Green Farm Rushley Green CO9 3AH *Information only, no comment required*

*Applications determined:***21/01424/HH** Erection of single storey rear extension

3 The Cottages Coppingdown Farm Sudbury Road CO9 3AG

*Application PERMITTED***21/01580/TPOCON** Notice of intent to carry out works to tree in a Conservation Area - Sycamore(T1)
Fell to stump

Walton Elm Pottery Lane CO9 3EU

*Application PERMITTED***9. FINANCE****9.1** The monthly payments were approved for authorisation. The monthly bank reconciliation was checked and signed by Cllr Gransden**Proposed:** Cllr Veater**Seconded:** Cllr Toocaram

Agreed unanimously

Jul-21	Payments in Month	Details	Amount
DD	Eon	Electricity New Park	£30.22
DD	Bulb	Electricity Toilets	£12.02
DD	Invoco (GOCARDLESS)	Portable telephone number	£1.25
B/P	Braintree District Council	Rates, Pump House	£5.00
B/P	E C Waters	Home as Office May & June	£75.00
B/P	E C Waters	Clerk Expenses June 14th to July 12th	£29.46
B/P	A&J Lighting	Monthly Charge	£11.40
B/P	M D Landscapes	Grass cutting June	£1,202.40
B/P	Darkins Supply Stores	Keys, Jerry Can/Weed control roll	£65.46
B/P	Ann Wood	Internal Audit	£140.00
B/P	RCCE	Annual Membership	£72.60
B/P	NBB Recycled Furniture	Ground Anchors, Picnic benches	£98.40
B/P	CH Club	Room Hire, June and July	£40.00
B/P	P M Smith	Payroll Apr May Jun	£48.00
TOTAL in month			£1,831.21

Jul-21	Receipts in Month	Details	Amount
	None		
TOTAL in month			£0.00

Jun-21	Payments in Month	Details	Amount
DD	Eon	Electricity New Park	£31.23
DD	Bulb	Electricity Toilets	£11.32
DD	Invoco (GOCARDLESS)	Portable telephone number	£1.25
DD	B&CE Holdings	Peoples Pension	£67.80
DD	Anglian Water	Water Cemetery	£11.26
DD	Anglian Water	Water Toilets	£56.11
B/P	Braintree District Council	Rates, Pump House	£10.00
B/P	Staff	Salaries	£1,664.40
B/P	HMRC	Tax/NI May month 2	£93.11
B/P	E C Waters	Home as Office May & June	£150.00
B/P	E C Waters	Clerk Expenses April 12th to June 14th	£72.94
B/P	A&J Lighting	Monthly Charge	£11.40
B/P	M D Landscapes	Grass cutting May	£1,178.40
B/P	The Landscape Centre	Top Soil for Community Garden	£219.96

B/P	Hedingham School	Leaflet printing Village Park survey	£21.00
B/P	The Hedingham Partnership	Annual Lease Payment Village Park	£250.00
	Unity Trust Bank	Service Charge	£18.00
TOTAL in month			£3,868.18

Jun-21	Receipts in Month	Details	Amount
03-Jun	Braintree DI CIC	Donation Village Park Bench	£600.00
17-Jun	BDC	Street Cleaning Grant	£5,553.36
24-Jun	ECC	Grass Cutting Grant	£207.15
28-Jun	East of England Co-op	Memorial Grave 222	£132.00
TOTAL in month			£6,492.51

Accounts balances at 12th July 2021

Unity Trust Current account	£22,566.47
Unity Trust Deposit account	£10,466.77
Cambridge & Counties 95 day	£34,915.63
	£67,948.87

9.2 Internal Audit Report 2020-2021. Minor recommendations were noted regarding minuting outcomes of audit reports. Record keeping was judged to be of a very high standard. The Internal Auditor congratulated the Clerk and the Council on how they had handled and recorded the measures taken under the Coronavirus Regulations 2020. The report was accepted as accurate.

Proposed: Cllr Southgate **Seconded:** Cllr Bayes Agreed unanimously

9.3 The AGAR Annual Accounting Statement was submitted to the External Auditor by the deadline of 30th June 2021. The Notice of Public Rights to view the accounting statements by contacting the clerk between July 1st and August 13th was published on noticeboards and the website on 30th June

10. CASTLE HEDINGHAM VILLAGE PARK

10.1 Village Park feedback survey 700 copies were printed and delivered with the Parish Magazine to Castle Hedingham residences. Copies were also left in the Village Shop. 34 have been returned.

10.2 Play safety inspections, insurance and bike jumps. Specialist advice is still being sought

10.3 Village Park Picnic & BBQ: Saturday 21st August from 2pm to 5pm Cllr Jordan reported on plans. All residents of Castle Hedingham are invited to bring their own picnic or enjoy a barbecue provided by Castle Hedingham Club, which will be open at 5pm after the picnic. Giant family games are being ordered, and it is hoped to arrange an ice cream van and possibly music. Invitations will go to all houses in the village, and also to De Vere Primary before the end of term on 22nd July.

10.4 Further actions to be taken at the Village Park will be decided after survey comments are reviewed.

11. BOUNDARIES COMMISSION REVIEW

To agree on Parish Council response to the public consultation about Parliamentary Constituency changes proposed for 2023. Full details of the consultation are available at <https://www.bcereviews.org.uk/> with a deadline of 2nd August. All residents are encouraged to give their views to the Boundary Commission. It is proposed for the Hedinghams to be in a new Haverhill and Halstead constituency crossing the Essex/Suffolk borders. Cllr Beavis advised these boundary changes are due to increased population numbers and relate to our local parliamentary constituency and will not change where our District and County Council services come from. There would be a selection process for a new MP for any new constituency created. All Councillors were generally not in favour of the proposals and will write individually to the clerk to enable a joint response to be compiled and submitted.

12. CORRESPONDENCE TO NOTE

Essex County Council Sustainable Travelling Officer: Had contacted the clerk to ask about use of Memories Car Park for "Park and Stride" scheme for parents and pupils of De Vere Primary School.

13. AGENDA ITEMS FOR NEXT MEETING

- **The Queen's Platinum Jubilee 2022:** consideration of events to celebrate
- **Website accessibility:** Progress report.
- **Village Park Picnic:** any final arrangements to be made
- **Pay Review:** deferred from April, if National pay recommendations have been published
- Agenda items for the next meeting to be notified to the clerk by 9am on Monday 2nd August please

DATE OF NEXT MEETINGS:

Monday 9th August 2021	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 13th September 2021	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 11th October 2021	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 8th November 2021	7.30pm	Ordinary Parish Council	Castle Hedingham Club

The meeting closed at 9.15pm

SIGNED
(CHAIRMAN)

DATE