



Parish of Castle Heddingham

Claire Waters (Parish Clerk)

25 Bayley Street, Castle Heddingham, Essex CO9 3DG

Tel: 07845 056597

email: castleheddinghamparishclerk@gmail.com

NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Castle Heddingham Parish Council on **Monday 12th February 2024 at 7.30pm at Castle Heddingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed:

Claire Waters

Clerk to the Council

Date: 5th February 2024

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting of Monday 8th January 2024

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda.

4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution

5. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

5.1. Essex Best Kept Playing Field 2024: To approve entry for 2024 at £10 entry fee per class (2-3 entries).

https://www.essexplayingfields.org/page_2583315.html

5.2. Essex Village of the Year 2024: To consider possible entry for the 2024 competition run by RCCE

6. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report

6.1. Footpath 25 Scotch Pasture: Planning Inspectorate inquiry. To note correspondence from landowner following the 30th January submission of Statement of Case from the Parish Council to the Inquiry.

7. REPORTS

7.1. Police/PCSO/Neighbourhood Watch.

7.2. Essex CC report

7.3. Braintree DC reports

8. PLANNING

Applications received:

24/00232/TPOCON Notice of intent to carry out works to trees in a Conservation Area: Holly (T1) -

Remove tree to a stump Sycamore (T2) - Remove tree to a stump

Castle Heddingham Tennis Club St James Street CO9 3EW

Comment due 4th March 2024

24/00220/FUL & 24/00221/LBC Proposed conversion of existing building into 2 holiday lets with commercial area

Buckleys And The Magnolia Tea Rooms 7A St James Street CO9 3EJ

Comment due 5th March 2024

Applications determined

23/02752/LBC & 23/02751/FUL Proposed conversion of existing building into 3 holiday lets

Buckleys And The Magnolia Tea Rooms 7A St James Street CO9 3EJ

Application WITHDRAWN

23/02843/TPOCON Notice of intent to carry out works to trees in a Conservation Area: London Plane (T1) Crown reduction of 4m to previous cuts. Poplar (T2) Pollard to 10m, Poplar (T3) Pollard to 8m in height. Bingham's Pottery Lane CO9 3EU *Application PERMITTED*

23/02852/TPOCON Notice of intent to carry out works to trees in a Conservation Area: T1 - Lime Trees x8 - Re-pollard. T2 - Yew Tree - Reduce by 2m T3 - Yew Tree - reduce by approx. 2m. T4 - Yew Tree - reduce height by 4m and sides by 2m. T5 - Silver Birch - reduce by 2-3m. T6 - Goat Willow - approx. 4-5m off The Vicarage Queen Street CO9 3EZ *Application PERMITTED*

23/02880/TPOCON Notice of intent to carry out works to trees in a Conservation Area:- T1 1 x Cherry reduce by 0.5-1m T2 1 x Portuguese laurel reduce away from building by 1m Goston Mount Pottery Lane CO9 3EU *Application PERMITTED*

23/02943/TPOCON Notice of intent to carry out works to trees in a Conservation Area: False Acacia - Prune the overhanging branches. To be cut back by up to 2 metres High House 2 St James Street CO9 3EJ *Application PERMITTED*

9. FINANCE

9.1. The monthly payments to be approved for authorisation and monthly bank reconciliations checked

10. PUBLIC TOILETS

To consider and agree repair work needed at Public Toilets: 1. Replace damaged baby change door, 2. Replace rotted maintenance cupboard door, 3. Replace sink wastes.

11. COMMUNITY ALLOTMENT

11.1. To note minutes of a meeting of the Village Park group & Community Allotment leaders on Friday 26th January 2024. Update on plans, communication to residents and grant fund reporting to BDC.

12. CASTLE HEDINGHAM CLUB & VILLAGE HALL

12.1. To note report of a meeting with Social Club & Village Hall committee members on Wednesday 10th January 2024. To consider Parish Council involvement in a Summer Fete for the village

12.2. To decide on actions to be taken to address damp at front and rear flat roof of Social Club

12.3. To note receipt of Village Hall financial report January 2024

13. WETHERSFIELD AIRFIELD – ASYLUM CENTRE & PRISON PROPOSALS

13.1. To note minutes of recent WASC meeting attended by Cllr Foulkes

13.2. To note supporting documents including prisons traffic impact report for local area

14. 20'S PLENTY FOR ESSEX

To note report and recommendations from a meeting with 20s Plenty organisation on Tuesday 23rd January and agree next actions to be taken in Castle Heddingham. See <https://www.20splenty.org/>

15. CORRESPONDENCE TO NOTE - None

16. AGENDA ITEMS FOR NEXT MEETING

17. NEXT MEETING

Monday 11th March 2024	7.30pm	Ordinary Parish Council	Castle Heddingham Club
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Councillors:	Cllr Julia Allen	Cllr Andy Deeks	Cllr Penny Doe
	Cllr Will Dover	Cllr Beverlee Foulkes	Cllr Stuart Mowle
	Cllr Andy Smith	Cllr Garry Southgate	Cllr Jessica Westrop

Copy to: **County Councillor:** Cllr Peter Schwier

District Councillors: Cllr J Beavis Cllr W Taylor

Essex Police PC James Draper

Neighbourhood Watch VACANT